

**ALBANY COUNTY NEW YORK
REGULAR MONTHLY MEETING**

Supervisor Palow led the pledge of allegiance and called the meeting to order at 7:01PM with the following roll call attendance: Councilmembers Doolin, Martin, Thiem and Vane were present, also in attendance Highway Superintendent Bashwinger and Town Clerk De Oliveira.

ACCEPT MEETING MINUTES

Supervisor Palow made a motion seconded by Councilmember Thiem to accept the April 10, 2024, meeting minutes, Supervisor Palow and Councilmembers Doolin, Martin, Thiem and Vane all voting aye. Councilmember Martin requested the discussion surrounding the idea of establishing a Reserve Fund for the Community Center was added to the minutes.

CORRESPONDENCE

Both the Town Clerk & Senior Account Clerk will be attending Association of Town Finance School in Albany on Tuesday May 14 & Wednesday May 15.

Supervisor Palow and Councilmember Thiem discussed their meeting with the Hilltown Seniors regarding the Community Center improvements and opinions from the Senior Residents. The residents were thrilled about some of the ideas but also felt strongly about keeping the stage. Supervisor Palow also had a meeting with Lifepath to discuss the meal program as well.

PUBLIC COMMENT

Krista Safford was present representing Helderberg Ambulance LLC. She gave a brief report on the year so far- 163 calls YTD, 69 Transports, 94 non transports, 35 turnovers. She stated they still needed volunteers Drivers or EMTs- monthly meetings are every second Thursday of the month at 7PM.

DEPARTMENT REPORTS

Highway- Superintendent Bashwinger shared the 2024 284 forms for the projected paving programs through NYS CHIPS- Plans for High Point Rd, Sawmill, Irish Hill and Bradt Hollow to be paved. He also told the Board they had issues with the Cold Patch purchased under the awarded bid and asked the Board to consider approving Cold Patch from Callanan as it is a superior product and easier to work with.

Supervisor Palow made a motion seconded by Councilmember Thiem to authorize the Highway Superintendent to purchase Cold Patch through Callanan at a price not to exceed \$140 per ton, Supervisor Palow & Councilmembers Doolin, Martin, Thiem and Vane voting aye.

Superintendent Bashwinger discussed the need to replace culverts on Irish Hill and Sawmill Road, Supervisor Palow made a motion seconded by Councilmember Martin to approve the purchase of culvers not to exceed \$5000 for said roads, Supervisor Palow & Councilmembers Doolin, Martin, Thiem and Vane voting aye.

TRANSFER STATION- Highway Superintendent Bashwinger said it has been busy with lots of spring-cleaning residents are doing that they had an extra dumpster full last past week. There was an issue on the compactor box and the button needed replacing. Still waiting on the new Garbage Truck but hopeful to have it before Fall.

Superintendent Bashwinger discussed work being done at the Town Park on Kenneth's Way and for drainage. Supervisor Palow made a motion to approve the purchase of 3/8 Asphalt Millings up to \$5200 from the Parks & Reserve Fund to repair Kenneth's Way, Supervisor Palow & Councilmembers Doolin, Martin, Thiem and Vane voting aye.

PARKS & RECREATION- Chair Claire Ansbro stated that the Town Park looked great and wanted to remind everyone that Picnic Tables are not to be moved into the Pavilion. June 29, 2024, starting at 3PM for the Independence Day celebration. There will be free ice cream & snow cones, hotdog & chips for kids, free pony rides 5PM-8PM, and the Smoking Pig Food Truck will also be present.

LIBRARY- Library Director Kathy Stempel thanked the Board for their annual contribution to fund the library budget. She discussed upcoming events for the month of May and reminded residents to sign up for the E- Newsletter to stay up to date.

ZONING BOARD- Chairman Spargo said that the Zoning Board of Appeals stated the ongoing proposed Solar Farm project on Canaday & Switzkill Road was still on the docket with the Planning Board and waiting to get to the Variance stage.

OLD BUSINESS

DISCUSS AMBIENT ENVIROMENTAL BILL FOR TOWN HALL

Supervisor Palow made a motion seconded by Councilmember Thiem to approve the payment to Ambient in an amount not to exceed \$3088.00 for air quality testing done at Town Hall pertaining to asbestos abatement from budget line A1620e 44028, Supervisor Palow & Councilmembers Doolin, Martin, Thiem and Vane voting aye.

DISCUSS PAVILION DOORS AT TOWN PARK

At the previous Town Board meeting on April 10, a motion was made and carried passing the purchase of garage doors to enclose the opening in the rear of the Pavilion however the Board felt more discussion was needed to determine what type of doors would be best. After discussion Councilmember Vane made a motion seconded by Councilmember Martin to table the decision about doors- Supervisor Palow & Councilmembers Doolin and Thiem voted nay, Councilmembers Martin and Vane voting aye. Motion does not carry.

Supervisor Palow made a motion seconded by Councilmember Thiem to approve the purchase of any type of door for the Town Park Pavilion rear openings, Supervisor Palow, Councilmembers Doolin & Thiem voting aye, Councilmembers Martin & Vane voting nay. Motion carries.

NEW BUSINESS

MOTION TO DISCUSS OLD BUSINESS

Councilmember Vane made a motion seconded by Councilmember Martin to add a last-minute agenda item and to discuss the adoption of the SEQR Resolutions from the April 10, 2024 Board Meeting. Councilmember Vane made a motion to amend line 5 & line 10 in the SEQR Resolutions for the Highway Garage Project as well as the SEQR Resolution for the Sewer Disinfection Project- removing the verbiage “financing documents” & to strike the word finance. A roll call vote was taken as follows:

Supervisor Palow... nay	Councilmember Doolin.... abstain
Councilmember Martin... aye	Councilmember Vane aye
Councilmember Thiem... aye	

Motion carries.

APALACHEE ROAD SALT INVOICE

Supervisor Palow made a motion seconded by Councilmember Martin to approve the payment to Apalachee Salt in an amount not to exceed \$4655.83 from budget line DA5142e 44077, Supervisor Palow and Councilmembers Doolin, Martin, Thiem and Vane all voting aye.

HELDERBERG AMBULANCE RESERVE FUND TRANSER

Supervisor Palow made a motion seconded by Councilmember Thiem to authorize the Budget Modification transferring from the Health Reserve Fund to reimburse Helderberg Ambulance for the purchase of technology devices from Hilltown Tech in an amount of \$2524.97, Supervisor Palow and Councilmembers Doolin, Martin, and Thiem all voting aye. Councilmember Vane recused himself.

DISCUSSION AND APPROVAL OF MONTHLY FINANCIAL REPORTS

Supervisor Palow made a motion to accept the Supervisor’s Financial Reports from April 2024 seconded by Councilmember Vane including: • Packet A – Abstracts • Packet B- Budget to Actual Reports Supervisors’ reports for revenue per fund, Supervisor’s reports for expenditures per fund and budget transfers report if required. • Packet C – Bank Reconciliations and bank statements for April• Packet D - Cash balance report and Balance sheet Report. Motion carried with the following roll call vote Supervisor Palow and Councilmembers Doolin, Martin, Vane and Thiem all voting aye.

Supervisor Palow made a motion to accept the Town Clerk’s Financial Report from April 2024 seconded by Councilmember Doolin, motion carried with the following roll call vote: Supervisor Palow and Councilmembers Doolin, Martin, Vane and Thiem all voting aye

Supervisor Palow made a motion to accept the Building and Zoning’s Financial Report from April 2024 seconded by Councilmember Thiem, motion carried with the following roll call vote: Supervisor Palow and Councilmembers Doolin, Martin, Vane and Thiem all voting aye

APPROVING ABSTRACTS AND PAYMENT OF MONTHLY BILLS

After discussion, Supervisor Palow made a motion seconded by Councilmember Thiem to approve the following abstracts:

Abstract #13 2024 \$16,655.23 (Voucher 475-505) Prepaid Utilities

Abstract #14 2024 \$3,607.60 (Voucher 506 & 507) Regular Abstracts

Abstract #15 2024 \$20,955.15 (Voucher 508-560) Regular Abstracts

Total Abstracts: \$41,257.98

Motions carried with the following roll call vote: Supervisor Palow and Councilmembers Martin, Vane and Thiem all voting aye.

AUTHORIZING BUDGET TRANSFERS FOR APRIL

Supervisor Palow made a motion seconded by Councilmember Martin to approve the Budget transfers in packet B for the month of April, motion carried with the following vote: Supervisor Palow and Councilmembers Doolin, Martin, Vane and Thiem all voting aye.

GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES & WITHHOLDINGS FOR 2024

Supervisor Palow made a motion seconded by Councilmember Vane to authorize payment of bills -motion carried with the following vote: Supervisor Palow, Councilmembers Doolin, Martin, Vane and Thiem all voting aye.

MOTION TO ENTER INTO EXECUTIVE SESSION

Supervisor Palow made a motion at 8:15PM seconded by Councilmember Thiem to enter Executive Session to discuss Contract Negotiations pertaining to Switzkill Farm and other Town Infrastructure, Supervisor Palow, Councilmembers Doolin, Martin, Vane and Thiem all voting aye.

MOTION TO RECONVENE MEETING 9:08PM

Supervisor Palow made a motion seconded by Councilmember Doolin to reconvene the meeting at 9:08PM and stated that no action had been taken.

MOTION TO APPROVE 284 FORMS FOR HIGHWAY PAVING 2024

Supervisor Palow made a motion to accept and approve the 284 forms submitted by Superintendent Bashwinger for High Point Road \$205,625.00, Sawmill Road \$115,150.00 and Irish Hill Road \$125,000, the 284 Agreement Forms were signed by all parties. Supervisor Palow, Councilmembers Doolin, Martin, Vane and Thiem all voted aye.

MOTION TO ADJOURN

Supervisor Palow made the motion seconded by Councilmember Thiem to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Palow and Councilmembers Doolin, Martin, Thiem and Vane all voting aye. The meeting adjourned at **9:10PM.**

Respectfully submitted,

Kristin De Oliveira, Town Clerk