

**PLANNING BOARD
TOWN OF BERNE
PO Box 57
Berne NY 12023**

Date: September 30, 2021

Present:

Joe Martin Chair, Mike Vincent, Larry Zimmerman, and Cheryl Rudolph (Planning Board Secretary),

Public Hearing for Melonie & Jeff Teat's Started at 7:00PM

Joe Martin made a motion to close the hearing at 7:04, Seconded by Mike Vincent. *Motion carried with the following members voting aye: Joe Martin, Mike Vincent and Larry Zimmerman.*

Public Hearing for Walter Scram Sr. Started at 7:05PM

A neighbor asked a question in regards to the road frontage. Joe Martin made a motion to close the hearing at 7:10, Seconded by Larry Zimmerman. *Motion carried with the following members voting aye: Joe Martin, Mike Vincent, and Larry Zimmerman.*

Regular Meeting:

- Joe Martin, Planning Board Chair called the meeting to order at 7:10 pm.
- Review of Minutes from September 2, 2021.
 1. ***Motion***, Mike Vincent *made a motion, seconded by Larry Zimmerman to accept the minutes from September 2, 2021. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, and Larry Zimmerman.*

New Business:

1. Preliminary Minor Subdivision Sketch Plan for Brian Crawford. Mr. Crawford presented the board members with a survey map explaining how he wants to subdivided out 9 acres to his son. Joe Martin explained to Mr. Crawford that this is the last/final minor subdivision that can be done by him. Mr. Crawford will give the Planning Board an Agricultural Data form next week. Larry Zimmerman will do the site visit for the Planning Board. Cheryl Rudolph will ask the Conservation Board to do a site visit as well. Cheryl will also notify the Town of New Scotland of Mr. Crawford's application.

Old Business:

1. Planning Board looked over the Albany County Planning Board's referral form response for Christine & Kevin Sisson. *Motion made by Joe Martin to accept the ACPB response, seconded by Larry Zimmerman. Motion carried with the following members voting aye: Joe Martin, Larry Zimmerman, and Mike Vincent.*
2. Planning Board looked over the Albany County Planning Board's referral form response for McDermott. *Motion made by Joe Martin to accept the ACPB response, seconded by Mike Vincent. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, and Larry Zimmerman.*
3. Planning Board looked over the Albany County Planning Board's referral form response for Walter Scram. *Motion made by Mike Vincent to accept the ACPB response, Seconded by Joe Martin. Motion carried with the following members voting aye: Joe Martin, Larry Zimmerman, and Mike Vincent.*
4. Planning Board reviewed the Minor Subdivision Final Plat application for Walter Scram. *Motion made by Joe Martin to approve the Scram Subdivision and file with the county, seconded by Larry Zimmerman. Motion carried with the following members voting aye: Joe Martin, Larry Zimmerman and Mike Vincent.*
5. Planning Board reviewed the Minor Subdivision Final Plat application for Melonie & Jeff Teat's. *Motion made by Joe Martin to approve the Teat's Subdivision and file with the County. Seconded by Larry Zimmerman. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, and Larry Zimmerman.* The Teat's were informed of the final steps for recording with the County.
6. Planning Board reviewed the Leonard Lot Line Adjustment application. Mike Vincent read his findings from his site visit. It was denied due to the lots being pre-existing and non-conforming. It was suggested to them to file for a Variance with the Zoning Board. *Motion made by Larry Zimmerman to have the application sent to the Zoning Board of Approvals, seconded by Joe Martin. Motion carried with the following members voting aye: Joe Martin, Mike Vincent and Larry Zimmerman.*

Other: Joe Martin had discussed with the board members, to possibly make up some flow charts to let the public know the process and time frame it takes to complete the Town's application for the Planning Board. Further discussion will be had.

Adjourn

- ***Motion:*** Larry Zimmerman made a motion, seconded by Mike Vincent to adjourn the meeting at 8:05 pm. *Motion carried with the following members voting aye: Joe Martin, Mike Vincent, and Larry Zimmerman.*

Respectfully submitted,

Cheryl Rudolph
Administrative Assistant