

**PLANNING BOARD  
TOWN OF BERNE  
PO Box 57  
Berne NY 12023**

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**Date:** March 17, 2022

**Present:**

Joe Martin, Mike Vincent, Pat Safford, Cathy Shultes, Peg Warner, Kris Bremmer and Cheryl Rudolph (Planning Board Secretary), and Town Supervisor, Dennis Palow.

**Public Hearing:** Teats/Hayden

1. *Motion, Mike Vincent made a motion to start the Public Hearing at 7:02 PM, seconded by Pat Safford. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*

Open discussion to confirm that Agriculture Data sheet was completed and signed by Melanie Teat's. Cheryl Rudolph passed the sheet around to all the Planning Board members to review. Joe Martin also wanted the board members to review that the Albany County Planning Board Action Referral Form was received. Cheryl Rudolph confirmed the electronic one was and passed that around for the board to review once again.

Further discussion was had to review the survey one last time, which the Planning Board did.

1. ***Motion**, Cathy Shultes made a motion to close the Public Hearing at 7:12 PM, seconded by Pat Safford. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*

**Regular Meeting:**

- Joe Martin called the meeting to order at 7:13 pm.
- Minutes from February 24th and March 3rd are reviewed.
  1. ***Motion**, Joe Martin made a motion, seconded by Mike Vincent to accept the minutes from February 24, 2022. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*
  2. ***Motion**, Pat Safford made a motion, seconded by Cathy Shultes to accept the minutes from March 3, 2022. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*
  3. ***Motion**, Pat Safford made a motion, seconded by Mike Vincent to approve the Lot Line Adjustment Application for Teat's/Hayden. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*

## **Old Business:**

1. **Motion**, *Pat Safford made a motion, seconded by Mike Vincent to approve the Lot Line Adjustment Application for Teat's/Hayden. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*

**Other:** Discussion of Mr. Campo's roof replacement recently. Mr. Campo replaced the roof without applying for an Historic Permit. Cheryl Rudolph explained how Grace Roofing is sending the permit over to the office. If received in time, it will be put on the next agenda. Cheryl Rudolph said she will email Mr. Campo if received and let him know he will be on April 7<sup>th</sup> Agenda.

Open discussion was had about the Planning Board's Land Use Workshop. Joe Martin suggested we open the discussion to the Public on our April 21<sup>st</sup> meeting. Mike Vincent read a list of ideas he has for the survey we are opening to the public. The Planning Board discussed a cost-effective way to send out the Land Use Survey to the community. Dennis Palow suggested we put it in the next Town Newsletter. The Planning Board agreed with Dennis Palow on his idea. Joe Martin also suggested we look into Survey Monkey as an alternative way for the community to answer the survey online. Cheryl Rudolph will email the Town Board a copy of the survey we are thinking of doing, and the Land Use Workshop Bulletin. The Planning Board will further discuss Idea's on how to work and what questions to put on the survey at the next April 7<sup>th</sup> meeting.

## **Adjourn**

- **Motion:** *Cathy Shultes made a motion, seconded by Pat Safford to adjourn the meeting at 8:07 PM. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Pat Safford, and Cathy Shultes.*

Respectfully submitted,

Cheryl Rudolph, Administrative Assistant