

**Town of Berne  
ZBA Meeting Minutes  
July 16, 2025**

**Public Hearing:**

- Chairman Bauer called the meeting to Order.
- Pledge of Allegiance
- Roll Call: The following Board Members were present- Chairman Bauer, Board Members Kisselback, Godin and Lyons. A Quorum was established.
- Board Member Kisselback made a motion to accept the minutes from 6/18/25, Board Member Godin seconded the motion, motion was carried with all members voting AYE.
- The Applicant Mark Vermilyea gave a quick recap of his project.
- None of the Board Members had any further questions about the project, and no neighbors of the applicant showed up to speak for or against the variance, nor were there any emails or letters sent for or against the Variance Application.
- Chairman Bauer closed the Public Hearing.

**Regular Meeting:**

**New Business:**

- William and Vanessa Gordon: 783 Woodstock Rd. Lot 33 East Berne N.Y. (SBL# 103.-1-34) Setback Variance- The Gordons want to put up a 24x36 roof over the existing camper and deck but they do not meet the required setbacks to do so without a Variance.
- There were no additional questions for the applicants from the Board Members.
- Chairman Bauer made a motion to set a Public Hearing for the Gordons for August 20, 2025, Board Member Godin seconded the motion. Motion carried with all Members voting AYE.

**Old Business:**

- **Mark and Kathleen Vermilyea- 72 East Shore Dr. (SBL# 92.04-1-16) Area Setback Variance**
- **The ZBA Members filled out their Variance Decision Worksheets, the following Five questions were answered by each Board Member for Mark and Kathleen Vermilyea.**

**Area and Setback Variance**

1. **NO**
  2. **NO**
  3. **NO**
  4. **NO**
  5. **NO**
- **A roll call vote to grant or deny the Area Setback Variance Application for Mark and Kathleen Vermilyea are as follows:**

**Chairman Bauer – Grant**

**Board Member Kisselback – Grant**

**Board Member Godin – Grant**

**Board Member Lyons – Grant**

**Chairman Bauer made a motion to Grant the Variance, Board member Godin seconded, Motion carried with all members voting AYE.**

- **Chairman Bauer made a motion to adjourn the meeting, Board Member Kisselback seconded, Motion was carried with all Members voting AYE.**

**Respectfully Submitted,**

**Peggy Deitz**

**Administrative Assistant**