

**Town of Berne
Planning Board Meeting Minutes
April 20, 2023 7 PM**

- **Regular Meeting:**

- Meeting called to order at 7pm
- Pledge of Allegiance
- Roll Call, The following Members were present: Joe Martin, Mike Vincent, Bob Kipper, and Peg Warner. Cathy Shultes and Kris Bremmer were absent.

- **New Business:**

- **David Spring Variance: 12 Koko Lane, East Berne NY 12059**
SBL# 80.18-1-11

- After review by the Board to make sure everything was complete for the Application, the following revisions need to be made to make the application complete.
 1. The paperwork for Albany County Planning Board need to be changed to include that the lot did not meet required setbacks and Zoning relief for an undersized lot.
 2. Mike Vincent asked that when the well was drilled that a copy of the well report and water test be filed with the Building Dept to be put in the SBL folder for the property.
 3. Mike Vincent also requested that the driveway placement be placed on the survey map, and that copies of the revised survey maps and the PDF copy be provided to myself the Admin- Assistant to put with the Application.

- Bob Kipper and Joe Martin and Mike Vincent will do the Site Visit for the Planning Board.
- The Zoning Board and the Conservation Board will be notified.

- **Barry Zwack Variance: 32 Glenwood Drive, Voorheesville NY**

12186 SBL# 92.4-1-46.200

- A Variance is needed for Mr. Zwack because his already built/existing sunroom/deck along with a 6Ft. stockade fence do not meet the required setbacks for an undersized lot. Everything is in order for Mr. Zwack's Variance Application.
- Mike Vincent and Joe Martin will do the Site Visit for the Zwack Variance.

- **Old Business:**

- **Sisson Lot Line Adjustment: 1607 Switzkill Rd, Berne NY 12023 SBL# 102.-1-1.2**

- After the initial Application Review of the Sisson Lot Line Adjustment on March 23, 2023 they were asked to get to have revisions made to the original survey map to show the distance between the easement and the creek. These revisions were made and the survey map was resubmitted. We didn't receive a report from the Conservation Board therefore it is determined that there was no significant impact with moving forward with the Lot Line Application. Joe Martin had performed a Site Visit and everything looked good and was marked out according to the Survey Map.
- **A Public Hearing will be scheduled for May 11, 2023 at 6:30 PM with a regular Planning Board Meeting to follow at 7PM.**
- Bob Kipper made the motion to adjourn the meeting< Joe seconded the motion, the motion carried with all Members voting Aye..

Adjourned at 8:07 PM

Respectfully Submitted,

Peggy Deitz

Administrative Assistant

