**Date:** April 1, 2021

**Present:**

Joe Martin (via Zoom), Chair, Mike Vincent, Mark Sengenberger (via Zoom), Larry Zimmerman (via Zoom), Bob Kipper, Pat Safford (Alternate) (Via Zoom), Carl Trichilo (Alternate), Chance Townsend, Cathy Shultes (Planning Board Secretary), Javid Afzali (Town Attorney) (via Zoom) and other interested citizens.

**Regular Meeting:**

* Joe Martin, Planning Board Chair called the meeting to order at 7:07 pm.
* Review of Minutes from March 18, 2021.
1. ***Motion:*** *Larry Zimmerman made a motion, seconded by Mark Sengenberger to accept the minutes from March 18, 2021. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Mark Sengenberger, Larry Zimmerman and Bob Kipper.*

**New Business:**

**Old Business:**

* **Historic Review / SUP / Variance (from ZBA)**

Jill and Anthony Martin

1705 Helderberg Trail

Berne, NY 12023

SBL: 78.2-1-10

The following items were discussed:

1. Mark Sengenberger discussed his site visit of the property.
2. ***Motion:*** *Mike Vincent made a motion seconded by Larry Zimmerman to forward the Planning Board comments for Helderberg Heathcare to the ZBA. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Mark Sengenberger, Larry Zimmerman and Bob Kipper.*
3. Joe Martin will send the Planning Board comments and follow up with the ZBA.
4. *Mark Sengenberger requested that his notes of his March 30, 2021 site visit at 1705 Helderberg Trail be revised. The measurement of 120’-3” to 106’-6”. Cheryl Rudolph, Administrative Assistant, will make the revision to the measurement number.*
* **Variance Application**

Simon and Amanda Wyckoff

38 Craig Lane

East Berne, NY 12059

SBL: 80.-2-4.600

1. Joe Martin and Pat Safford discussed their site visit.
2. The report from the Conservation Board was reviewed.
3. ***Motion:*** *Joe Martin made a motion seconded by Mark Sengenberger to forward the Planning Board comments back to the ZBA. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Mark Sengenberger, Larry Zimmerman and Bob Kipper.*
4. Joe Martin will send the Planning Board comments and follow up with the ZBA.

**Other:**

* Property Line Adjustments
1. Mark Sengenberger had made updates to the Chapter 171 (proposed Town Code) and reviewed those changes.
2. There was discussion around the need for Albany County Planning Board to review this type of application. Once the document completes the review/approval process, the question of ACPB review should be better defined.
3. ***Motion:*** Larry Zimmerman made a motion, seconded by Mark Sengenberger to forward the proposed Chapter 171 to the Town Board for review. Motion carried with the following members voting aye: *Joe Martin, Mike Vincent, Mark Sengenberger, Larry Zimmerman and Bob Kipper.*
4. Cathy Shultes will forward the proposed Chapter 171 to Anita Clayton for distribution to the Town Board.

**Adjourn**

* ***Motion:*** *Larry Zimmerman made a motion, seconded by Mike Vincent to adjourn the meeting at 7:50pm. Motion carried with the following members voting aye: Joe Martin, Mike Vincent, Mark Sengenberger, Larry Zimmerman and Bob Kipper.*

Respectfully submitted,

Cathy Shultes, Administrative Assistant