

**STATE OF NEW YORK
ALBANY COUNTY**

REGULAR MONTHLY MEETING

Supervisor Palow led the pledge of allegiance and called the meeting to order at 7:01PM with the following members present: Councilmembers Clayton, Doolin, Thiem and Vane, Town Clerk Kristin De Oliveira, and Highway Superintendent Bashwinger.

DISCUSS/APPROVE MEETING MINUTES FROM JULY 13, 2022

Supervisor Palow made a motion seconded by Councilmember Clayton to approve the meeting minutes from July 13, 2022- Supervisor Palow & Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

CORRESPONDENCE

Supervisor Palow read an email from a resident speaking of how positive her experiences have been at the transfer station and the facility is clean the employees are helpful & polite.

Supervisor Palow gave an update on the successful event with Knox hosting Hazardous Waste Day, the company was very professional and there is grant money still to help cover costs.

Collar City Auctions- Mr. Randy Passono spoke to the board and presented information regarding auctioning items and real estate.

DEPARTMENT REPORTS

Library- Library Director Kathy Stempel shared a handout for future events including Heldercon September 14th at Town Park.

Highway- A quote was presented to the board for a new Chevy Silverado 3500 with a gas motor including a sander and plow with a 6 year/100k mile warranty. Councilmember Vane made a motion seconded by Councilmember Thiem to purchase the 2022 Chevy Silverado 3500 including the salt spreader and plow package from DeNooyer in an amount not to exceed \$59,376.50. Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

Transfer Station- Highway Superintendent Bashwinger spoke of a new electronic company that has been great for the transfer station with timely pickup.

Planning Board- Planning Board Chairman Martin was present but had nothing new to report.

Zoning Board of Appeals- ZBA Chairman Spargo shared that a variance had been granted in the last meeting for 31 Ridge Lane.

Building and Zoning Department - Councilmember Clayton spoke on behalf of the department said things are going well.

Parks and Recreation Board- Oktoberfest Festival will be held at the Town Park September 24 from 1-5PM with dinner from 3-5PM. Tickets will be sold at the Town Clerk's office. There will be music and games as well as beer for sale and take out available to dinners.

Sewer Plant- Mr. Marc Shultes told of a major line plug at Fox Creek Market and the expense of fixing the issue. He recommended to the board to write a warning letter after first time offenses the second offense would be paid for out of the resident's pocket.

OLD BUISNESS

ATV UPDATE

Councilmember Thiem talked a bit on his research regarding the ATV/OTV law from Lewis County and spoke of the idea of holding a public hearing. Residents interested in moving forward with this are looking to put together a packet of information to share.

NEW BUSINESS

DISCUSS LEACHFIELD/ SEWER OPTIONS AT TOWN PARK

Supervisor Palow spoke of the options of a leach field as well as the cost of connecting to the sewer line. The holding tank for the restrooms has been repaired and should need less maintenance month to month. The board discussed possibly purchasing a second holding tank in the future.

DISCUSS TOWN OF BERNE DIGITAL SIGN

The board discussed the idea of a digital sign to increase communication in the town for upcoming events. The possibly of contributing to the East Berne Fire House digital sign and sharing was also discussed.

DISCUSS/AUTHORIZE JONATHAN HEIGEL PAY AND APPROVED HOURS

Supervisor Palow made a motion seconded by Councilmember Clayton to adjust employee rate and hours for Jonathan Heigel- a part time employee, FLSA nonexempt, classified service, competitive class, permanent building inspector @ \$22 an hour up to 72 hours bi- weekly, Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

DISCUSS/APPROVE COMPREHENSIVE PLAN COMMITTEE

Councilmember Clayton made a motion seconded by Supervisor Palow to approve a comprehensive plan committee to help fix zoning issues in the town, Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

DISCUSSION AND APPROVAL OF MONTHLY FINANCIAL REPORTS

Supervisor Palow made a motion to accept the Supervisor's Financial Report from July 2022 seconded by Councilmember Clayton, motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

Supervisor Palow made a motion to accept the Town Clerk's Financial Report from July 2022 seconded by Councilmember Thiem motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

Supervisor Palow made a motion to accept the Building and Zoning's Financial Report from July 2022 seconded by Councilmember Doolin, motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

AUTHORIZING BUDGET TRANSFERS FOR JULY

After discussion, Supervisor Palow made a motion seconded by Councilmember Clayton that the budget transfers for July be authorized. Motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

APPROVING ABSTRACTS AND PAYMENT OF MONTHLY BILLS

After discussion, Supervisor Palow made a motion seconded by Councilmember Thiem to approve the following abstracts and payment bills:

GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES WITHHOLDINGS FOR 2022

- Abstract #38 of 2022 \$11,815.99
- Abstract #39 of 2022 \$1,410.96
- Abstract#40 of 2022 \$400,627.73
- Abstract #41 of 2022 \$21,540.43
- Abstract #42 of 2022 \$100,096.78
- Abstract #43 of 2022 \$10,506.92
- Abstract #44 of 2022 \$3,203.34
- Abstract #45 of 2022 \$10,934.98

Total of Abstracts #38-#45 2022 \$560,137.13

Supervisor Palow made a motion seconded by Councilmember Clayton to authorize payment of bills -motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

MOTION TO ENTER INTO EXECUTIVE SESSION

Supervisor Palow made a motion seconded by Councilmember Clayton to enter into executive session to discuss a personnel matter Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye. The Town Board and Town Clerk entered executive session at 9:25PM.

Executive Session adjourned at 10:29PM, no action was taken.

Supervisor Palow reconvened the meeting at 10:30PM.

MOTION TO HIRE PEGGY DEITZ ADMINISTRATIVE ASSISTANT

Supervisor Palow made a motion seconded by Councilmember Clayton to hire Peggy Deitz as a part-time employee, FLSA Non-Exempt, Classified Service, Competitive class, Probationary Employee administrative assistant @ \$19.00 an hour up to 60 hours biweekly. The probationary period will be for six months ending on 02/02/2023.

August 17, 2022

MOTION TO ADJOURN

There being no further business or discussion, Supervisor Palow made the motion seconded by Councilmember Vane to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Doolin, Thiem and Vane voting aye. Meeting adjourned **10:31PM**.

Respectfully submitted,

Kristin De Oliveira, Town Clerk