

**STATE OF NEW YORK
ALBANY COUNTY**

REGULAR MONTHLY MEETING

Town Supervisor Palow led the pledge of allegiance and called the meeting to order at 7:00PM with the following roll call attendance: Councilmembers Clayton, Doolin, Thiem and Vane were present. Also, present Highway Superintendent Bashwinger and Town Clerk Kristin De Oliveira.

DISCUSS/APPROVE MEETING MINUTES

Supervisor Palow made a motion seconded by Councilmember Clayton to approve the meeting minutes from June 14, 2023, Supervisor Palow & Councilmembers Clayton Doolin, Thiem and Vane all voting aye.

PUBLIC COMMENT

Roger Chrysler wanted to discuss the proposal he gave the Town Board at the June meeting regarding mowing/haying at Switzkill Farm. Supervisor Palow stated that due to the potential agreement with Albany County at this time he did not want to make any contracts regarding the haying & mowing. Roger Chrysler stated that he was no longer interested.

DEPARTMENT REPORTS

Highway- Superintendent Bashwinger stated that there are 3 trucks still waiting for parts to be fully fixed.

Transfer Station- Superintendent Bashwinger said that the recycling was not yet exchanged but will be done for next month revenue, also that there has been discussion of tires being shredded for the playground at the park instead of Mulch.

Parks & Recreation- Parks and Recreation Chair Ansboro spoke on the huge success of the July 2 Fireworks and thanked Kenneth's Army for volunteering in food service. A donation was made from Kenneth's Army to the Town of Berne for the Town Park. The idea of removing the sandbox at Town Park was discussed briefly as well as the idea of still possibly getting batting cages.

Library- Director Kathy Stempel stated how great the parking lot looks and is waiting on quotes for seal coating. She requested permission for other inflatable games such as dart board and axe throwing because Bouncy Houses are not permitted due to insurance reasoning and the Board agreed with the idea. A reminder was given about Music in the Park beginning every Wednesday July 12 until August 9.

OLD BUSINESS

Update on Seal Coating Pavilion at Town Park

Supervisor Palow discussed the reasonable quote to reseal the Town Park Pavilion but unfortunately due to the weather and multiple events booked there has not been enough time to complete the project and allow time for drying. The Board is hopeful that in mid-August or into early fall it will be possible to sealcoat the pavilion.

Comprehensive Plan Review

Councilmember Clayton spoke on behalf of Planning Board Chairman Joe Martin who over the last year held a committee reviewing the Town of Berne Comprehensive Plan. The Committee found the plan to be in good standing and will not be making any changes at this time, the Comprehensive Plan will be reviewed again in 5 years. The Board thanked all the members of the Committee for their time volunteering,

NEW BUSINESS

Supervisor Palow made a motion seconded by Councilmember Clayton to set dates for the 2024 Budget Workshops on Thursday September 28 at 6PM and Monday October 2 at 6PM at 1360 Helderberg Trail, Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

DISCUSSION AND APPROVAL OF MONTHLY FINANCIAL REPORTS

Supervisor Palow made a motion to accept the Supervisor's Financial Reports from June 2023 seconded by Councilmember Clayton including:

- Packet A – Abstracts
- Packet B- Budget to Actual Reports Supervisors' reports for revenue per fund, Supervisor's reports for expenditures per fund and budget transfers report if required.
- Packet C – Bank Reconciliations and bank statements for June
- Packet D - Cash balance report and Balance sheet Report

Motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

Supervisor Palow made a motion to accept the Town Clerk's Financial Report from June 2023 seconded by Councilmember Vane, motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

Supervisor Palow made a motion to accept the Building and Zoning's Financial Report from June 2023 seconded by Councilmember Clayton, motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

AUTHORIZING BUDGET TRANSFERS FOR JUNE

After discussion, Supervisor Palow made a motion seconded by Councilmember Vane that the budget transfers for June be authorized. Motion carried with the following vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

APPROVING ABSTRACTS AND PAYMENT OF MONTHLY BILLS

After discussion, Supervisor Palow made a motion seconded by Councilmember Vane to approve the following abstracts and payment bills:

- Abstract #28 2023 \$2,830.00 (Vouchers 641) Regular Abstract
- Abstract #29 2023 \$18,470.60 (Vouchers 642-661) Utilities
- Abstract #30 2023 \$89,493.57 (Vouchers 662-742) Regular Abstract

Total Abstracts: \$110,794.17

Motion carried with the following vote: Supervisor Palow and Councilmembers Clayton, Doolin, Thiem and Vane all voting aye.

GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES WITHHOLDINGS FOR 2023

Supervisor Palow made a motion seconded by Councilmember Clayton to authorize payment of bills -motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton Doolin, Thiem and Vane all voting aye.

MOTION TO ADJOURN

There being no further business or discussion, Town Supervisor Palow made the motion seconded by Councilmember Thiem to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Palow and Councilmembers Clayton Doolin, Thiem and Vane all voting aye. The meeting adjourned at **7:40 PM**.

Respectfully submitted,

Kristin De Oliveira, Town Clerk