

**STATE OF NEW YORK
ALBANY COUNTY**

REGULAR MONTHLY MEETING

Deputy Town Supervisor Clayton led the pledge of allegiance and called the meeting to order at 7:02PM with the following members present, Councilmembers Doolin, Thiem and Vane, Town Clerk Kristin De Oliveira, Highway Superintendent Bashwinger and Attorney Afzali.

DISCUSS/APPROVE MEETING MINUTES FROM APRIL 27 & MAY 11, 2022

Deputy Supervisor Clayton made a motion seconded by Councilmember Doolin to approve the meeting minutes from April 27, 2022- Deputy Supervisor Clayton and Councilmembers Doolin, Thiem and Vane all voting aye.

Deputy Supervisor Clayton made a motion seconded by Councilmember Vane to approve the meeting minutes from May 11, 2022- Deputy Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

CORRESPONDENCE

Deputy Town Supervisor Clayton announced a reminder about the fireworks at the Town Park on July 3rd and that free ice cream would be served.

PUBLIC COMMENT

Mr. Vincent of the Planning Board and the Conversation Board was in to speak of some new ideas of trapping and gun safety classes at the Berne Gun Club.

DEPARTMENT REPORTS

Highway-Highway Superintendent Bashwinger spoke of the repair on the Osh Kosh dump truck from the Town of Guilderland that was underbudget. The transfer station is seeing a rise in pricing for pickup services due to fuel surcharges.

Planning Board- Mr. Martin, Planning Board Chairman was happy to report good compromise with residents who have been in violation, and they are finding solutions.

Zoning Board of Appeals- Mr. Spargo, Zoning Board Chairman announced they are waiting to hold a meeting since nothing is currently pending.

Building and Zoning Department- The department has been working hard on updating new permits and forms.

Library- Library Director Stempel was present and thanked the board for the new plants, as well as announced a drive in movie night at the library.

Celebration Committee –Deputy Supervisor Clayton gave a big thank you for the grant that was applied for regarding landscaping and plants for the town.

Senior Meals- No report

OLD BUSINESS

Discuss ATVs on Town Roads

Several Residents were present to speak on behalf of the ATVs on town roads and how it could help riders get around legally by being able to connect trails with use of town roads via permit.

Discuss Pickle Ball Courts at Town Park

The approval of bidding out for resurfacing the tennis courts at the town park was approved months prior. A company was able to visit and work on an estimate for the final estimate of cost. Two pickle ball courts would fit inside one of the existing tennis courts.

Discuss Kenneth's Ride

The 8th Annual Kenneth's Ride was a great success, the non-profit event is \$20 for a wonderful day with food, music, and motorcycles.

Discuss/ Approve Credit Card Machine for Town Clerk

Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to accept and sign the contract with Value Payment Systems to accept credit cards for transactions at town hall, Deputy Supervisor Clayton and Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss/Approve Contract with Town of Knox for Household Hazardous Waste Day

July 23, 2022 9AM-2PM the Town of Berne and Town of Knox will be holding a household hazardous waste at the Knox Highway Garage. A resolution from the DEC (attached to these minutes) was presented to the board, Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to adopt the resolution, Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

Deputy Town Supervisor Clayton presented a contract of agreement between the Town of Knox and Town of Berne for Hazardous Waste Day, Deputy Town Supervisor Clayton made a motion seconded by Councilmember Doolin to sign the HHWD Agreement with the Town of Knox Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss/Approve Assessor's Letter for Sewer District Tax Levy

A letter has been written for the residents in the Hamlet/Sewer Tax District from the Assessor's office. Deputy Town Supervisor Clayton made a motion seconded by Councilmember Vane to approve the letter to be mailed, Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss/Approve New Building & Zoning Department Forms

Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to accept the new and improved forms for the Building and Zoning Department: Home Occupation Application, Roof Compliance Form, Sewer Permit Application, Permission to enter private property permit, Operating Permit, and a Building Permit, Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss/Approve New Computer for Highway Fueling System

The diesel at the highway garage has its own fueling system that requires its own computer. Currently the computer is very outdated and unable to get the update fuel system. There is money available in the budget for the purchase of a new computer and printer for the highway garage -PO #2022 Line 23 \$3903.03. Deputy Town Supervisor made a motion to approve the purchase of a new computer in an amount not to exceed \$1500 seconded by Councilmember Doolin, Deputy Supervisor Clayton and Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss Berne Courier Newsletter

After discussion Deputy Town Supervisor Clayton made a motion seconded by Councilmember Vane to accept the Berne Courier and for the town clerk to distribute them. Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss/Approve Compost Toilet for Berne Conservation Club

The need for a restroom at the Berne Conservation Club has been brought to the attention of the board, tabled until next meeting.

Discuss/Approve Different Pay Rate for Shawn Duncan

Highway Superintendent Bashwinger pointed out that Shawn Duncan highway duties and that he should be paid from the appropriate budget line rather than buildings. Deputy Town Supervisor Clayton made a motion seconded by Councilmember Vane to be paid partially from the highway budget line, Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

Discuss/Approve Tire Pricing Increase for Transfer Station

Highway Superintendent Bashwinger brought to the board's attention the high quantity of tires at the transfer station as well as the increase in price due to a 15% fuel surcharge. After discussion Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to increase the price for tire disposal to \$4 each Deputy Town Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

DISCUSSION AND APPROVAL OF MONTHLY FINANCIAL REPORTS

Deputy Town Supervisor Clayton made a motion to accept the Supervisor's Financial Report from May 2022 seconded by Councilmember Vane, motion carried with the following roll call vote: Deputy Town Supervisor Clayton and Councilmembers Doolin, Thiem and Vane voting aye.

Deputy Town Supervisor Clayton made a motion to accept the Town Clerk's Financial Report from May 2022 seconded by Councilmember Thiem, motion carried with the following roll call vote: Deputy Town Supervisor Clayton and Councilmembers Doolin, Thiem and Vane voting aye.

Deputy Town Supervisor Clayton made a motion to accept the Building and Zoning's Financial Report from May 2022 seconded by Councilmember Thiem, motion carried with the following roll call vote: Deputy Town Supervisor Clayton and Councilmembers Doolin, Thiem and Vane voting aye.

AUTHORIZING BUDGET TRANSFERS FOR MAY

After discussion, Deputy Town Supervisor Clayton made a motion seconded by Councilmember Doolin that the budget transfers for May be authorized. Motion carried with the following roll call vote: Deputy Town Supervisor Clayton and Councilmembers Doolin, Thiem and Vane voting aye.

APPROVING ABSTRACTS AND PAYMENT OF MONTHLY BILLS

After discussion, Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to approve the following abstracts and payment bills:

GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES WITHHOLDINGS FOR 2022

• Abstract #26 of 2022	\$4,936.00
• Abstract #27 of 2022	\$15,809.93
• Abstract#28 of 2022	\$44,820.01
• Abstract #29 of 2022	\$13,525.99
• Abstract #30 of 2022	\$53,031.96
Total of Abstracts #26-#30 2022	\$132,123.89

Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

MOTION TO ADJOURN

There being no further business or discussion, Deputy Town Supervisor Clayton made the motion seconded by Councilmember Vane to adjourn the meeting. Motion carried with the following roll call vote: Deputy Town Supervisor Clayton, and Councilmembers Doolin, Thiem and Vane voting aye. Meeting adjourned at 7:57PM.

Respectfully submitted,

Kristin De Oliveira, Town Clerk