

**State of New York
County of Albany**

7PM REGULAR MEETING

Supervisor Palow called the meeting to order by asking everyone to stand for the Pledge of Allegiance, roll call attendance was taken Councilmembers Clayton, Doolin, Thiem and Vane all present and Attorney Afzali & Town Clerk Kristin De Oliveira were also in attendance.

APPROVING MINUTES

Supervisor Palow made a motion to accept and approve the minutes from 2-23-2022, he was seconded by Councilmember Clayton, all were in favor and the motion passed.

CORRESPONDENCE

Solar Letter Public Comment

A letter sent to Town Clerk from a resident spoke of the support for the revised solar law and as well as looking forward to the development of utilizing solar energy in the Town of Berne.

DEPARTMENT REPORTS

Highway Garage/ Transfer Station

Highway Superintendent Bashwinger spoke of some employment shifts at the transfer station, but things were going well. Mr. Bashwinger also commented on the increased prices for items and one of high concern is the paper shredding companies.

Planning Board

Planning Board Chairman Mr. Martin said the Planning Board is putting together a survey to send to residents which they also hope to also offer electronically.

Zoning Board of Appeals

ZBA Chairman Mr. Spargo said the next meeting would be held March 16 at 6:30 with a public hearing regarding the Horn's Proposed garage on East Shore Road.

Library

Mrs. Kathy Stempel announced the annual Friends of Library book sale would be held March 26. She was also happy to announce that story time would begin again on Tuesdays at 1030 at the library for the first time since in 2 years.

PUBLIC COMMENT

Dave Brennan was present requesting information regarding the dam at Helderberg Lake.

OLD BUSINESS

Accepting Justice Court Audit

After discussion Supervisor Palow made a motion seconded by Councilmember Vane to accept and authorize the court justice audit from 2021 and authorizing Town Clerk De Oliveira to mail to the NYS comptroller's officer. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Authorizing Updates to Procurement Policy

Supervisor Palow made a motion seconded by Councilmember Clayton to remove some people from the procurement policy. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Setting Date for Solar Law Public Hearing

After discussion Super Palow made a motion seconded by Councilmember Vane to set a Public Hearing for the revised "**Local Law # 3 of 2022 Solar Law Energies**" on April 13th at 6:30pm. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Update on Switzkill Farm

Supervisor Palow informed the Town Board of a meeting with Dan Macoy to form a partnership with Albany County regarding the maintenance and upkeep of Switzkill Farm. Supervisor Palow announced that this was in the preliminary stages but was an opportunity with lots of potential.

NEW BUSINESS

Approving Purchase of Munis Software Upgrade

After discussion Supervisor Palow made a motion seconded by Councilmember Doolin to purchase the software upgrade from Tyler Technology in an amount not to exceed \$5,108.00. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Adopting NYS Local Government 1 Retention Schedule for Records Management

Supervisor Palow made a motion seconded by Councilmember Vane to adopt the "NYS 2020 Local Government 1" retention schedule for records management. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Authorizing Purchase of Garage Door Openers for Highway Garage

After discussion Supervisor Palow made a motion seconded by Councilmember Clayton to approve the purchase of new garage door openers from Albany Overhead Door in an amount not to exceed \$9,550. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Authorizing Town Clerk to Advertise for Highway Material Bids

Supervisor Palow made a motion seconded by Councilmember Clayton authorize Town Clerk De Oliveira to advertise for highway material bids for an April 4th bid opening. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Authorizing Purchase of IPS Update for Building & Zoning

After discussion Supervisor Palow made a motion seconded by Councilmember Vane to purchase the IPS Update for Building and Zoning in an amount not to exceed \$4900.00. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

Authorizing Frame Repair for 1997 Osh Kosh Dump Truck

After discussion with Highway Superintendent Randy Bashwinger Supervisor Palow made a motion seconded by Councilmember Clayton to approve the repairs of 1997 Osk Kosh Dump Truck Frame repair by the Town of Guilderland in an amount not to exceed \$13,747.20. Supervisor Palow and Councilmembers Doolin, Clayton, Thiem and Vane all voting aye.

DISCUSSION AND APPROVAL OF MONTHLY FINANCIAL REPORTS

Supervisor Palow made a motion to accept the Supervisor's Financial Report from February 2022 seconded by Councilmember Clayton. Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

Supervisor Palow made a motion to accept the Town Clerk's Financial Report from February 2022 seconded by Councilmember Doolin motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

Supervisor Palow made a motion to accept the Building and Zoning's Financial Report from February 2022 seconded by Councilmember Vane, motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

AUTHORIZING BUDGET TRANSFERS FOR FEBRUARY

After discussion, Supervisor Palow made a motion seconded by Councilmember Clayton that the budget transfers for February be authorized. Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

APPROVING ABSTRACTS AND PAYMENT OF MONTHLY BILLS

After discussion, Supervisor Palow made a motion seconded by Councilmember Doolin to approve the following abstracts and payment bills:

GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES WITHHOLDINGS FOR 2022

• Abstract #12 of 2022	\$10,662.27	
• Abstract #13 of 2022	\$18,229.91	
• Abstract #14 of 2022	\$67,815.93	
• Abstract #15 of 2022	\$11,849.24	
Total of Abstracts	#12-#15 2022	\$579,224.22

Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye.

MOTION TO ADJOURN

There being no further business or discussion, Supervisor Palow made the motion seconded by Councilmember Clayton to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Clayton, Doolin, Thiem and Vane voting aye. Meeting adjourned at 9:31PM.

Respectfully submitted,

Kristin De Oliveira, Town Clerk