

**STATE OF NEW YORK  
ALBANY COUNTY**

**REGULAR MONTHLY MEETING**

Deputy Town Supervisor Clayton led the pledge of allegiance and called the meeting to order at 7:01PM with the following roll call attendance: Councilmembers Doolin, Thiem & Vane, Highway Superintendent Bashwinger and Town Clerk Kristin De Oliveira were also in attendance.

**CORRESPONDENCE**

Town Clerk shared a letter received from St. Pauly Textile a clothing company that has a shed located at the transfer station, 19298lbs were donated in 2022 and the Town received \$771.90 in compensation for some of the recycled clothing.

An invoice was received from Lamont Engineering in the amount of \$1300 regarding work done at the Town Park for a pedestrian walkway, little league and research regarding the septic system.

Deputy Supervisor Clayton responded to a letter from Mr. Lawrence Zimmerman questioning The Board about Switzkill Farm.

**PUBLIC COMMENT**

Tim Lippert, a Town resident spoke of his concerns about the proposed Local Law giving rights to ATV and OTVs on Town highways. Mr. Lippert stated he has been following the topic since it was first announced over the summer and was questioning the process. Mr. Lippert also questioned the new road at the town park as well as the lack of maintenance at Switzkill Farm.

Lawrence Zimmerman offered his services in assisting with setting up a meeting with Albany County in regard to the previously discussed sale of Switzkill farm or partnership with the county.

Ron Jordan had questions regarding Code Enforcement in the town as there is a neighbor on his road with multiple unlicensed vehicles on his property. Mr. Jordan also complimented the transfer station staff and what a great help they always are.

Dawn Jordan expressed concern about the choice of the Town newspaper being The Spotlight.

Janet Rice a Ren resident wanted to discuss her concerns with the proposed ATV Local Law the line on which is may go against NYS DMV Law 24-05.1 and also the many Supreme Court Rulings on ATV usage on public roadways.

Roger Chrysler wanted to discuss Switzkill farm and his hope to see it as it once was and to possibly reestablish a committee and try to do some repairs and improvements on the property.

Mike Vincent longtime resident and involved member of Town Boards spoke of his involvement in the Snowmobile Law and the amount of work and time that was involved. Mr. Vincent also reassured everyone with his experience of caring for Parks as a DEC employee that forestry and logging is a vital part of maintaining properties.

## **DEPARTMENT REPORTS**

Highway- Superintendent Bashwinger discussed the savings on Salt for roadways compared to last year even with the \$22/lb increase this year. Two trucks have been waiting on parts for over 2 months, it has been a common run in currently with any repairs needed.

Transfer Station- Highway Superintendent Bashwinger spoke of 49 tires that were disposed of on the side of Bradt Hollow Road, a crew was sent out to pick them up and at \$4 each this would now be an expense for the town to cover.

Planning Board- Chairman Martin spoke of a subdivision on Long Road that was approved.

ZBA- Chairman Spargo said no news to report but has heard of a few variances on the way.

Building & Zoning- Administrative Assistant Deitz sent in a report that Town Clerk De Oliveira read aloud.

Library- Director Kathy Stempel told of upcoming events including an Adult Spelling Bee on March 15<sup>th</sup>. Participants would compete in teams of 2 and the winning team would continue onto the ultimate spell on in Colonie.

Assessor's- The Department mailed a report of activity to the Town Board.

Senior Meals- Life Path would be taking over the meal program, the luncheons would be served Tuesdays and Fridays and are still in need of volunteers. The Albany Access Office would also again be open and available for Seniors to utilize on Tuesday and Fridays from 12-3.

**OLD BUSINESS**

**National Grid LED Street Light Conversion Update**

Town Clerk De Oliveira briefed the Board on the expected installation of the LED Lights, after discussion with Joe Pallone he had discussed that all the materials had been ordered and would be in touch with the schedule for the install.

**Discuss/Approve Budget Modification for Water Filter at Community Center**

Deputy Supervisor Clayton made a motion seconded by Councilmember Vane to modify the 2023 budget moving \$1668.14 from A878 General Capital Reserve- A1620e2299 for the purchase of the EVO Water Filter and softener with no added salt for The Community Center, Deputy Town Supervisor Clayton and Councilmembers Doolin, Thiem and Vane all voting aye.

**NEW BUSINESS**

**Discuss/Approve Payment of Invoices for HL Gage**

After discussion Deputy Supervisor Clayton made a motion seconded by Councilmember Thiem to authorize the payment of invoices to HL Gage in the amount of \$4602.59, Deputy Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

**Discuss/ Approve Payment for Training of ACO In April**

The Board discussed the ACO Training that would be held in Guilderland. Deputy Supervisor Clayton made a motion seconded by Councilmember Doolin to approve the registration fee of \$75 for Town ACO to attend, Deputy Supervisor Clayton & Councilmembers Doolin, Thiem and Vane all voting aye.

**Discuss Purchase of Dog Kennel for Town**

A recent opportunity to partner with Daisey's Doggie Retreat, a fully equipped facility not currently in business. The Town Board discussed the opportunity for the town with the need for a Kennel and would find more information on cost and insurance needs as well as a contract of agreement being drafted.

**Discussion to Remove Donated Furniture at Community Center**

Deputy Supervisor Clayton made a motion to remove any donated, unneeded furniture at the Community Center seconded by Councilmember Vane, motion carried with the following members voting aye: Deputy Supervisor Clayton, & Councilmembers Doolin, Thiem and Vane.

**Discuss Shredding Day at Transfer Station**

Town Clerk De Oliveira mentioned the idea of holding a “shred day,” in the past there were bins at the transfer station for residents to shred their confidentially documents. The event would be held on a Saturday for a 3- or 4-hour period of time. Tickets could be sold in advanced. The Board discussed getting some feedback on if there is a need/want for this from residents as well as verifying a price for the event.

**Discussion and Approval of Monthly Financial Reports**

Councilmember Vane made a motion to accept the Supervisor’s Financial Report from January 2023 seconded by Deputy Supervisor Clayton motion carried with the following roll call vote: S Deputy Supervisor Clayton, & Councilmembers Doolin, Thiem and Vane.

Deputy Supervisor Clayton made a motion to accept the Town Clerk’s Financial Report from January 2023 seconded by Councilmember Vane, motion carried with the following roll call vote: Deputy Supervisor Clayton, & Councilmembers Doolin, Thiem and Vane.

Councilmembers Doolin made a motion to accept the Building and Zoning’s Financial Report from January 2023 seconded by Deputy Town Supervisor Clayton, motion carried with the following roll call vote: Deputy Supervisor Clayton, & Councilmembers Doolin, Thiem and Vane.

**AUTHORIZING BUDGET TRANSFERS FOR JANUARY**

After discussion, Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem that the budget transfers for January be authorized. Motion carried with the following roll call vote: Deputy Town Supervisor Clayton and Councilmembers Doolin, Thiem and Vane.

**APPROVING ABSTRACTS AND PAYMENT OF MONTHLY BILLS**

After discussion, Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to approve the following abstracts and payment bills:

**GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES WITHOLDINGS FOR 2022**

- Abstract #3 \$1,375.89 (Vr #24-25) prepaid Utilities
- Abstract #4 \$6,949.01. (Vr# 26-39) prepaid Utilities
- Abstract #5 \$3,077.68 (Vr# 40-41) prepaid Utilities
- Abstract #6 \$13,312.24 (Vr #42-61) prepaid Utilities
- Abstract #7 \$169,694.98 (Vr #62-130) regular abstract check payments
- Abstract #8 \$347.37 (Vr#131-133) regular abstract electronic payments

**Abstracts #3-8 2023 Total #194,757.17**

Deputy Town Supervisor Clayton made a motion seconded by Councilmember Thiem to authorize payment of bills -motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Doolin, Thiem and Vane voting aye.

**MOTION TO ADJOURN**

There being no further business or discussion, Supervisor Deputy Town Supervisor Clayton made the motion seconded by Councilmember Thiem to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Palow, and Councilmembers Doolin, Thiem and Vane voting aye. Meeting adjourned **8:15 PM.**

Respectfully submitted,

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Kristin De Oliveira, Town Clerk