

**STATE OF NEW YORK
COUNTY OF ALBANY**

AUGUST 25, 2021

SECOND MONTHLY MEETING

Supervisor Lyons led the Pledge of Allegiance and called the second monthly meeting to order at 7:00PM with the following members present: Councilmembers Palow, Conklin, Vane & Willsey. Town Clerk Clayton and Attorney Afzali was also present.

The minutes of 4/14/21 were reviewed and Councilmember Conklin made a motion seconded by Councilmember Palow to accept the minutes of 4/14/21. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey voting nay. The minutes of 7/14/21 were reviewed and Supervisor Lyons made a motion seconded by Councilmember Palow to accept the minutes of 7/14/21. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey voting nay.

OLD BUSINESS

APPOINTING DCO

After discussion, Councilmember Palow made a motion seconded by Councilmember Conklin to appoint Cheryl Baitsholts as DCO at an hourly wage of \$19 per hour from the hours of 7AM to 7:59 PM; \$24 per hour from the hours of 8PM to 6:59 AM from lineA3510E, biweekly through 12/31/21 and turn in a biweekly report to the Town Clerk and hours worked under Article 7. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey voting nay.

LIBRARY LANDSCAPING

Councilmember Conklin discussed the Library landscaping project and stated that only one quote could be had. After discussion doing this as a Spring project with the building and grounds department is being considered.

APPROVING PAYMENT TO PUBLIC SECTOR HR CONSULTANTS LLC

After discussion, Supervisor Lyons made a motion seconded by Councilmember Vane to approve payment to Public Sector HR Consultants LLC in the amount of \$1500 for draft of handbook. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Vane & Willsey voting aye.

APPROVING AUDIT REPORTS FOR SUPERVISOR'S RECORDS 2019 & 2020

After discussion, Supervisor Lyons made a motion seconded by Councilmember Palow to approve the audit reports for Supervisor's records for 2019 & 2021. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey abstained.

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HELDERBERG LAKE TAX DISTRICT

After discussion, Supervisor Lyons stated that more information is needed and Councilmember Willsey also stated that many issues need to be looked at before moving forward with a Public Hearing. The matter will be discussed at the 9/8/21 Town Board meeting.

ACCEPTING BUILDING & ZONING MONTHLY REPORT FOR JULY

After discussion, Supervisor Lyons made a motion seconded by Councilmember Conklin to accept the Building & Zoning’s July monthly report. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Vane & Willsey voting aye.

AUTHORIZING BUDGET TRANSFERS FOR JULY

After discussion, Supervisor Lyons made a motion seconded by Councilmember Palow that the budget transfers for July be authorized. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey abstained.

APPROVING ABSTRACTS

After discussion, Supervisor Lyons made a motion seconded by Councilmember Palow to approve the following abstracts:

GENERAL FUND, HIGHWAY FUND, SEWER, UTILITIES, WITHOLDINGS FOR 2021.....	\$ 91,181.02
Abstract #53 of 2021.....	\$ 4,000.00
Abstract #54 of 2021.....	\$ 12,045.59
Abstract #55 of 2021.....	\$ 11,651.31
Abstract #56 of 2021.....	\$ 653.90
Abstract #57 of 2021.....	\$ 1,706.65
Abstract #58 of 2021.....	\$ 13,676.11
Abstract #59 of 2021.....	\$ 32,437.46
Abstract #60 of 2021.....	\$ 4,488.49
Abstract #61 of 2021.....	\$ 10,521.51

Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey abstained.

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APPROVING MONTHLY PAYMENT OF BILLS

After discussion, Supervisor Lyons made a motion seconded by Councilmember Palow to approve the payment of the monthly bills. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Vane voting aye. Councilmember Willsey abstained.

MOTION TO ADJOURN

There being no further business or discussion, Supervisor Lyons made the motion seconded by Councilmember Palow to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Vane & Willsey voting aye. Meeting adjourned at 7:24PM.

Respectfully submitted,

Anita C. Clayton, Town Clerk

**Town of Berne
Budget Transfers
7/31/2021**

ACCOUNT	ACCOUNT DESCRIPTION	TO	FROM
SS -18-8110-0000-44070	EQUIPMENT REPAIRS/MAINTENANCE	\$ 241.00	
SS -18-8110-0000-44071	PROPERTY REPAIR AND RENTAL	\$ 2.00	
SS -20-9901-0000-99960	TRANSFER CAPITAL REPAIR RESERV		\$ 243.00
		\$ 243.00	\$ 243.00

ACCOUNT	ACCOUNT DESCRIPTION	TO	FROM
DA -00-0000-0000-89010	STATE RETIREMENT		\$ 2,500.00
DA -15-5110-0000-44022	MAINTENANCE SUPPLIES	\$ 43.00	
DA -15-5110-0000-44028	SAFETY SUPPLIES	\$ 11.00	
DA -15-5130-001 -44070	EQUIPMENT REPAIRS/MAINTENANCE	\$ 1,042.00	
DA -19-9030-0000-89030	SOCIAL SECURITY	\$ 1,404.00	
		\$ 2,500.00	\$ 2,500.00

ACCOUNT	ACCOUNT DESCRIPTION	TO	FROM
A -11-1620-0000-44020	OFFICE SUPPLIES	\$ 866.00	
A -11-1620-0000-44022	MAINTENANCE SUPPLIES		\$ 866.00
A -11-1620-0000-44028	SAFETY SUPPLIES	\$ 545.00	
A -11-1620-0000-44036	TELEPHONE	\$ 438.00	
A -11-1620-0000-44041	COMPUTER FEES	\$ 1,701.00	
A -11-1990-0000-44999	MISC CONTRACTUAL EXPENSES		\$ 3,350.00
A -13-3620-0000-44021	COMPUTER SUPPLIES	\$ 257.00	
A -15-5132-0000-44100	FUEL OIL		\$ 800.00
A -15-5132-0000-44101	ELECTRIC	\$ 800.00	
A -17-7110-0000-22700	RECREATION EQUIPMENT	\$ 209.00	
A -17-7110-0000-44275	TOWN PARK GAME FAR	\$ 200.00	
		\$ 5,016.00	\$ 5,016.00