

Introduced 8/8/18

LOCAL LAW NO. 6 FOR 2018

A Local Law modifying the Berne Town Code related to the Town of Berne Youth Council

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF BERNE, NEW YORK AS FOLLOWS:

Section 1.

Chapter 68 of the Code of the Town of Berne shall be amended to read as follows:

Chapter 68. YOUTH COUNCIL

§ 68-1. Establishment.

The Town Board of the Town of Berne hereby creates a council which shall be known as the “Town of Berne Youth Council.”

§ 68-2. Membership.

The Youth Council shall consist of seven but not less than five members who shall be residents of the Town of Berne or Knox and who shall be appointed by the Town Board for terms not to exceed two years. Two members shall be appointed for one year and three members for two years. In the event of a seven member Council, the sixth member shall be appointed to a one year term and the seventh member to a two year term. Vacancies on the Youth Council shall be filled in the same manner as the original appointment, except that a vacancy occurring other than by the expiration of term of office shall be filled only for the remainder of the unexpired term.

§ 68-3. Officers, meetings, committees and reports.

Each year at the first meeting of the Youth Council, its members shall elect from among themselves a recording secretary. The Youth Council shall adopt rules of procedure for its meetings. It shall keep accurate records of its meetings and activities and shall file an annual report.

§ 68-4. Powers and duties.

The Youth Council shall have the following powers and duties:

- A. Meet at a regularly scheduled time and place
- B. Address concerns related to youth services and recreation
- C. Refine and develop quality youth services and programs which engage youth of all ages
- D. Evaluate and plan summer programs:
 - (1) Review participation levels.
 - (2) Review cost of programs and available funding.
 - (3) Review program objectives.

- (4) Review staff evaluations.
- E. Recommend to the Town Board one applicant for the annual position of Youth Director
- F. Seek input from the community, including youth.
- G. Coordinate efforts among neighboring towns.
- H. Consider and implement year-round programming with a minimum of three programs per age group/ per year.
- I. Submit recommendations to the Town Board for approval.
- J. Obtain Town Board approval for all programs which include, but are not limited to bus trips, and overnight excursions.

§ 68-5. Powers and duties of Director.

The Director shall have the following powers and duties:

- A. Chair all Youth Council meetings
- B. Set the agenda for Youth Council meetings, accepting input from Council members
- C. Direct and supervise programs and activities
- D. Recommend policies and procedures in coordination with Youth Council members for Town Board review and approval.
- E. Plan and evaluate programs in coordination with Council members
- F. Be responsible for all reports and all necessary documentation
- G. Recommend to the Town Board applicants for Youth Council Assistant(s) deemed acceptable by the majority of Youth Council members.
- H. Apply for grants that support the work of the Youth Council.
- I. Oversee the Youth Council budget
- J. Approve all purchases ensuring they remain within the Procurement Policy mandates.
- K. Order supplies through the Town Clerk whenever possible
- L. Receive and submit to the Town Clerk any receipts for purchases made by Youth Council members

§ 68-6 Financing.

Yearly appropriations will be determined by the Town Board.

- A. The Youth Council may not conduct fundraising campaigns.
- B. The Youth Council may accept donations which must be turned into to the Town Clerk for deposit in the Town's General Fund.
- C. The Director of the Youth Council will oversee the budget allocated by the Town Board
- D. The Director must approve all Youth Council spending.
- E. The Youth Council Director will sign and approval all grant requests, submitting any requiring matching funds to the Town Board for approval.

§ 68-7. Reports.

The Director of the Youth Council shall submit an annual report to the Town Board, outlining activities and work of the Youth Council. Other reports and recommendations the Youth Council deems necessary or advisable, or are requested by the Town Board, shall be submitted by the Director.

§ 68-8. Compensation and expenses.

The members of the Youth Council shall receive no compensation for their services as members thereof. The Director shall receive a salary to be determined by the Town Board. Assistant(s) shall receive a salary to be determined by the Town Board.

Section 2. Supersession

All local laws, ordinances, or parts of local laws and ordinances of the Town that are in conflict with the provisions of this Local Law are hereby suspended to the extent necessary to give this Local Law full force and effect.

Section 3. Severability of Provisions

Should any section or provision of this local law be declared null, void, voidable or invalid, such finding shall not affect the validity of the remaining portions of this Local Law.

Section 4. Effective date

This Local Law shall take effect immediately upon filing with the Secretary of State.