

**STATE OF NEW YORK
COUNTY OF ALBANY**

JANUARY 1, 2016

Supervisor Crosier welcomed everyone to the meeting. Supervisor Crosier introduced Attorney Conboy who administered oaths of office to the following newly elected officials: Councilmember Karen Schimmer and Councilmember Dawn Jordan.

Supervisor Crosier called the 2016 organizational meeting to order at 1:00 PM on the above date with the following officers present: Supervisor Crosier; Councilmembers Golden, Emory, Schimmer, and Jordan.

Also present were Deputy Town Clerk Katherine Hill-Brown, Attorney Conboy and several interested citizens.

Supervisor Crosier thanked the Town Board Members, employees of the Town, Highway, Ambulance, Fire Department, Transfer Station, and all the volunteers who helped with the projects and programs and all the Councilmembers, Clerks and other elected/appointed officials.

**RESOLUTION #1
APPOINTMENTS**

Councilmember Golden offered and moved the following resolution seconded by Councilmember Schimmer:

Deputy Supervisor.....	Joseph Golden
Director-Emergency Management.....	Kevin Crosier
Registrar & Dep. Tax Collector.....	Anita Clayton
Town Attorney –Town Board.....	William J. Conboy, II
Assistant Town Attorney	William J. Conboy, III
Dog Control Officer.....	Cheryl-Tefts Baitholts
Chairman of Assessors.....	Brian Crawford
Marriage Officer, Alternate Deputy Town Clerk.....	Patricia M. Favreau
Deputy Town Clerk, Deputy Registrar	Katherine Hill-Brown
2 nd Deputy Tax Collector.....	Frances O’Malley
Building & Zoning Inspector.....	Tim Lippert
Historian.....	Ralph Miller
Assistant Historian.....	<i>Kathleen Putzig</i>
Zoning Board Chairman.....	Ronald Jordan
Zoning Board Member – (5 years).....	<i>George Christian</i>
Zoning Board Member – (2 years).....	<i>Phyllis Johnson</i>
Planning Board Chairman	<i>Rick Rapp</i>
Planning Board Member – (5 years).....	<i>Gerald Larghe</i>
Planning Board Member – (3 years).....	<i>Todd Schwendeman</i>
Conservation Board Chairman (2years).....	<i>Kathleen Moore</i>
Conservation Board member (2 years).....	<i>Jon Kusler</i>
Game Farm Road Board Chairman (3 years).....	<i>Ted Kunker</i>
Game Farm Road Board member (2 years)	<i>Mark Hohengasser; Richard Ronconi;</i>
.....	<i>Mark Sengenberger; Diane Kingston</i>
Board of Assessment Review Chairman.....	Emilie Wright
Board of Assessment Review Member (5 years).....	<i>Wilma Warner</i>
Youth Council Chair.....	Gertrude Horl
Youth Council member (2 yrs).....	<i>Kathy Stempel, Stephanie Scram</i>

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Library Trustee (5 years).....*Lisa Raymond; Ted Borys*
 Library Trustee (4 years).....*Melissa Warden*
 Solid Waste Coordinater.....*Scott Green*

Resolution was declared duly adopted with the following roll call vote:

Supervisor CrosierAye Councilmember Golden.....Aye
 Councilmember Emory.....Aye Councilmember Schimmer.....Aye
 Councilmember Jordan.....Aye

**RESOLUTION #2
 SET SALARY SCHEDULE**

The following resolution was offered and moved by Councilmember Emory seconded by Councilmember Jordan:

BE IT RESOLVED that the salaries for the following town officers and appointees be set at the amount provided in the annual budget for 2016:

POSITION	SALARY	PAID
Supervisor	18,666(annually)	Monthly
Town Justice (2) each	9,500(annually)	Monthly
Councilmen (4) each	3,529.25 (annually)	Monthly
Town Clerk	40,715(annually)	Bi-weekly
Highway Superintendent	52,224 (annually)	Bi-weekly
Tax Collector	6,732 (annually)	Monthly
Assessor (Chairman)	12,980 (annually)	Monthly
Assessor (1)	12,006 (annually)	Monthly
Assessor (2)	7,280 (annually)	Monthly
Bldg. Insp./Code Enforcement	15,000 (annually)	Monthly
Town Attorney	12,648 (annually)	Quarterly
Assistant Town Attorney	10,200 (annually)	Quarterly
Dog Control Officer	6,195(annually)	Monthly
Deputy Town Clerk	17.00 per hr.	Bi-weekly
Account Clerk I (permanent part-time)	17.00 per hr.	Bi-weekly
Senior Account Clerk	52,224 (annually)	Bi-weekly
Acct. Clerk Highway (temp part-time)	16.30 per hr.	Bi-weekly
Registrar	4,800 (annually)	Quarterly
Justice Court Clerk	17.00 per hr.	Bi-weekly
Working Foreman (Bargaining Unit)	21.38 per hr.	Bi-weekly
Highway Employees (Bargaining Unit)	19.94 per hr.	Bi-weekly
New Highway Employees	18.94 per hr.	Bi-weekly
Seasonal Highway Employees-winter	16.00 per hr.	Bi-weekly
Seasonal Highway Employees-summer	14.04 per hr.	Bi-weekly
Parks & Cemeteries Caretaker	17.00 per hr.	Bi-weekly
Buildings/Laborer	17.00 per hr.	Bi-weekly
Seasonal Park Employees - youth	10.00 per hr.	Bi-weekly

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Compactor Operator	16.30 per hr.	Bi-weekly
Solid Waste Coordinator	17.00 per hr.	Bi-weekly
Wastewater Treatment Plant Operators	20.00 per hr.	Bi-weekly
Alternate Wastewater Operator	17.00 per hr.	Bi-weekly
Planning Board Chairman	2,136 (annually)	Annually
Planning Board Members (4) each	1,716 (annually)	Annually
Zoning Board Chair	468 (annually)	Annually
Zoning Board Members	260 (annually)	Annually
Records Management	4,800 (annually)	Bi-weekly
Jurors	10.00 per day	Voucher
Custodian	16.30 per hr.	Bi-weekly
Sewer Clerk (part-time)	17.00 per hr.	Bi-weekly
Sewer Clerk (full-time)	25.11 per hr.	Bi-weekly
Library Manager	16.00 per hr.	Bi-weekly
Library Assistant	14.00 per hr.	Bi-weekly
Library Clerk	12.00 per hr.	Bi-weekly
Library Page	10.00 per hr.	Bi-weekly
Cultural Community Sr. Employee	16.30 per hr.	Bi-weekly
Youth Director	16.30 per hr.	Bi-weekly
Intern	16.30 per hr.	Bi-weekly

Resolution was declared duly adopted with the following roll call vote:

Supervisor CrosierAye Councilmember Golden.....Aye
Councilmember Emory.....Aye Councilmember Schimmer.....Aye
Councilmember Jordan.....Aye

MOTION # 1

Councilmember Jordan moved to designate **The Bank of Greene County** as the official depository bank and that **THE ALTAMONT ENTERPRISE** be designated as the official newspaper for the town for the year 2016. Motion was seconded by Councilmember Schimmer and carried by the following roll call vote:

Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #2

Councilmember Golden moved to authorize the **HIGHWAY SUPERINTENDENT** to spend up to \$1,000 for purchase of tools, tires and equipment without prior approval by the Town Board. The motion was seconded by Councilmember Emory and carried by the following roll call vote:
Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

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MOTION #3

Councilmember Emory moved to establish the second Wednesday of each month at 7:30 p.m. as the time and date for **REGULAR TOWN BOARD MEETINGS** and further to meet on the fourth Wednesday of each month at 7:30p.m. if, as and when necessary to conduct town business. The motion was seconded by Councilmember Jordan and carried by the following roll call vote:

Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #4

Councilmember Schimmer moved that the **SUPERVISOR** be and he hereby is authorized to pay all utility bills, postage and salaries without prior approval. The motion was seconded by Councilmember Jordan and carried by the following roll call vote:

Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #5

Golden made the motion seconded by Councilmember Emory that the **HIGHWAY SUPERINTENDENT** be and he hereby is authorized to purchase gas and diesel fuel through state contract. The motion carried by the following roll call vote:

Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #6

Councilmember Schimmer made the motion seconded by Councilmember Jordan that the Supervisor be and he hereby is authorized to enter into an agreement with Community Caregivers for the purpose of administering the Senior Van transportation program. The motion carried by the following roll call vote: Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #7

Councilmember Emory made the motion that the **SUPERVISOR** be and he hereby is authorized to have sixty days in which to file his annual report with the Comptroller. The motion was seconded by Councilmember Golden and carried by the following roll call vote: Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #8

Councilmember Golden made the motion that the Supervisor be and he hereby is authorized to enter into an agreement with the **TOWN OF BERNE LIBRARY**. The motion was seconded by Councilmember Schimmer and carried by the following roll call vote:

Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

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MOTION #9

Councilmember Schimmer made the motion that the **Tax Collector** be authorized to attend the Tax Collector Conference in June; that the **Town Clerk** be authorized to attend the NYS Town Clerk's Ass'n. Conference in April, and that the **Town Justices** be authorized to attend training in September and that all expenses incurred be reimbursed. Motion was seconded by Councilmember Emory and carried with the following roll call vote:
Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #10

Councilmember Golden made the motion seconded by Councilmember Jordan that the Highway Superintendent be and he hereby is authorized to renew the **MEMORANDUM OF UNDERSTANDING** regarding the Stream Protection Law between NYSDEC and the Town of Berne. Motion carried with the following roll call: Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #11

Councilmember Schimmer made the motion seconded by Councilmember Jordan that the Supervisor be authorized to enter into an agreement between the Town of Berne and the County of Albany for participation in the **ADVANCED LIFE SUPPORT PROGRAM** for the year 2016 at a cost not to exceed \$81,100. The motion was carried by the following roll call vote:
Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

MOTION #12

Councilmember Emory made the motion, seconded by Councilmember Schimmer that the Supervisor be and he hereby is authorized to enter into an agreement with the **HELDERBERG AMBULANCE** for the year 2016 at a cost of \$55,000. Motion carried with the following roll call vote: Supervisor Crosier, Councilmembers Golden, Emory, Schimmer, Jordan - Aye

LIAISON APPOINTEES

Supervisor Crosier designated as liaison personnel between various departments of town government the following officers:

HIGHWAYS & LIBRARYCouncilmember Golden
ZONING & PLANNINGCouncilmember Emory
SEWER DISTRICT; CONSERVATION BOARD; GFR BOARD.....Councilmember Schimmer
YOUTH COUNCIL; SENIORCITIZENS.....Councilmember Jordan

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ADJOURN

There being no further business, Councilmember Jordan made the motion seconded by Councilmember Schimmer to adjourn the meeting and so carried. Meeting adjourned at 1:20 PM.

Anita C. Clayton, Berne Town Clerk