

Supervisor Lyons called the 2019 organizational meeting to order at 6:30 PM on the above date with the following officers present: Supervisor Lyons; Councilmembers Schimmer; Jordan, Palow and Willsey. Also present were Town Clerk Clayton, Attorney Conboy and several interested citizens.

**RESOLUTION #1
APPOINTMENTS**

Supervisor Lyons offered and moved the following resolution seconded by Councilmember Palow:

Deputy Supervisor	Dennis Palow
Director-Emergency Management& Sewer District Management	Sean Lyons
Registrar, Records Management & 2 nd Dep. Tax Collector	Anita Clayton
Town Attorney –Town Board	William J. Conboy, III
Dog Control Officer	Cheryl-Tefts Baitholts
Chairman of Assessors	Brian Crawford
Deputy Highway Superintendent	Edward Hampton
Deputy Town Clerk, Deputy Registrar	Cathy Shultes
Deputy Town Clerk/Human Resource	Andrea Borst
Marriage Officer, Alternate Deputy Town Clerk	Patricia M. Favreau
Deputy Tax Collector	Debra Flagler
Historian	Kathleen Putzig
Planning Board Chairman	Todd Schwendeman
Planning Board Member (5 years)	Todd Schwendeman
Zoning Board Chairman	Ron Jordan
Zoning Board Member – (5 years)	Tim Doherty
Conservation Board Member (2years)	Susan Hawks-Teeter
Conservation Board Member (2 years)	Nancy Engel
Conservation Board Member	vacant
Library Board Trustee (5 years)	JoAnn Brady
Board of Assessment Review (5 year term)	Debra Flagler
Board of Assessment Review	vacant
Switzkill Farm Board Chair	Mark Hohengasser
Switzkill Farm Board Vice-Chair	Terry Schwendeman
Switzkill Farm Board member	vacant
Switzkill Farm Board member	vacant
Solid Waste Coordinator	Jeff Alexander

Resolution was declared duly adopted with the following roll call vote:

Supervisor Lyons.....aye	Councilmember Schimmer..... aye
Councilmember Palow...aye	Councilmember Jordan.....aye
Councilmember Willsey..aye	

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**RESOLUTION #2
SET WAGE SCHEDULE**

The following resolution was offered and moved by Supervisor Lyons seconded by Councilmember Palow:

BE IT RESOLVED that the wages for the following town officers and appointees be set at the amount provided in the annual budget for 2019:

POSITION	WAGES	PAID
Supervisor	19,226.00 (annually)	Monthly
Town Justice (2) each	9,981.00 (annually)	Monthly
Councilmen (4) each	3,635.00 (annually)	Monthly
Town Clerk	42,775.00 (annually)	Semi-monthly
Highway Superintendent	53,270.00 (annually)	Semi-monthly
Highway Deputy Superintendent	2,400.00 (annually)	Semi-annually
Tax Collector	7,073.00 (annually)	Monthly
Deputy Tax Collector	2,000.00 (annually)	to be determined
Assessor (Chairman)	13,637.00 (annually)	Monthly
Assessor (1)	12,614.00 (annually)	Monthly
Assessor (2)	7,648.00 (annually)	Monthly
Town Attorney	24005.00 (annually)	Quarterly
Dog Control Officer	6,509.00(annually)	Monthly
Historian	300.00 (annually)	Annually
Senior Account Clerk	54,864.00 (annually)	Semi-monthly
Registrar of Vital Statistics	4,800.00 (annually)	Semi-annually
Planning Board Chairman	2,179.00 (annually)	Annually
Planning Board Members (4) each	1,750.00 (annually)	Annually
Zoning Board Chair	477.00 (annually)	Annually
Zoning Board Members	265.00 (annually)	Annually
Records Management	4,800.00 (annually)	Quarterly
Acct. Clerk I Highway (temp part-time)	16.63 per hr.	Bi-weekly
Deputy Town Clerk	17.00 per hr.	Bi-weekly
Account Clerk I (permanent part-time)	17.00 per hr.	Bi-weekly
Bldg. Insp./Code Enforcement	19.00 per hr.	Bi-weekly
Justice Court Clerk	19.00 per hr.	Bi-weekly
Working Foreman (Bargaining Unit)	23.10 per hr.	Bi-weekly
Highway Employees (Bargaining Unit)	21.57 per hr.	Bi-weekly
New Highway Employees	20.57 per hr.	Bi-weekly
Seasonal Highway Employees-winter	17.00 per hr.	Bi-weekly

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Seasonal Highway Employees–summer	17.00 per hr.	Bi-weekly
Buildings/Laborer (pt permanent)	19.00 per hr.	Bi-weekly
Laborer - Transfer Station (pt permanent)	16.96 per hr.	Bi-weekly
Laborer-Transfer Station (part time)	16.30 per hr.	Bi-weekly
Solid Waste Coordinator	19.00 per hr.	Bi-weekly
Wastewater Treatment Plant Operators	21.42 per hr.	Bi-weekly
Alternate Wastewater Operator	19.00 per hr.	Bi-weekly
Jurors	11.10 per hr.	Voucher
Custodian	16.63 per hr.	Bi-weekly
Sewer Clerk (part-time)	17.00 per hr.	Bi-weekly
Sewer Clerk (full-time)	26.37 per hr.	Bi-weekly
Library Manager	17.14 per hr.	Bi-weekly
Library Assistant	15.00 per hr.	Bi-weekly
Library Clerk	12.86 per hr.	Bi-weekly
Library Page	11.10 per hr.	Bi-weekly
Cultural Community Sr. Employee	17.00 per hr.	Bi-weekly
Youth Director	16.30 per hr.	Bi-weekly
Intern	16.30 per hr.	Bi-weekly

Resolution was declared duly adopted with the following roll call vote:

Supervisor Lyonsaye Councilmember Schimmer.....aye
Councilmember Jordan.....aye Councilmember Palow.....aye
Councilmember Willsey.....aye

MOTION # 1

Supervisor Lyons moved to designate **The Bank of Greene County** as the official depository bank and that **THE ALTAMONT ENTERPRISE** be designated as the official newspaper for the town for the year 2019. Motion was seconded by Councilmember Schimmer and carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey - aye

MOTION #2

Supervisor Lyons moved to authorize the **HIGHWAY SUPERINTENDENT** to spend up to \$2,500 for purchase of tools, tires and equipment from New York State contract and/or the Albany County Purchasing Department; other County, State or Federal contracts without prior approval by the Town Board. The motion was seconded by Councilmember Palow and carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey - aye

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MOTION #3

Supervisor Lyons moved to establish the second Wednesday of each month at **7:00** p.m. as the time and date for **REGULAR TOWN BOARD MEETINGS** and further to meet on the fourth Wednesday of each month at **7:00** p.m. if, as and when necessary to conduct town business. The motion was seconded by Councilmember Schimmer and carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey - aye

MOTION #4

Councilmember Jordan moved that the **SUPERVISOR** be and he hereby is authorized to pay all utility bills, postage, electronic data fees, website renewal fees without prior audit. The motion was seconded by Councilmember Schimmer and carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey – aye.

MOTION #5

Supervisor Lyons made the motion seconded by Councilmember Schimmer that the **HIGHWAY SUPERINTENDENT** be and he hereby is authorized to purchase gas and diesel fuel through state contract. The motion carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey - aye

MOTION #6

Councilmember Jordan made the motion seconded by Councilmember Schimmer that the Supervisor be and he hereby is authorized to enter into an agreement with Community Caregivers for the purpose of administering the Senior Van transportation program. The motion carried by the following roll call vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey – aye

MOTION #7

Councilmember Palow made the motion that the Supervisor be and he hereby is authorized to enter into an agreement with the **TOWN OF BERNE LIBRARY**. The motion was seconded by Councilmember Jordan and carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey - aye

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MOTION #8

Supervisor Lyons made the motion that the **Town Board members; Town Supervisor; Tax Collector, Deputy Tax Collector, Town Clerk and Deputy Town Clerk, Town Justices and Town Court Clerk, Highway Superintendent, Building & Zoning Administrator** and **Senior Account Clerk** be authorized to attend training and that all expenses incurred be reimbursed. Motion was seconded by Councilmember Schimmer and carried with the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey – aye

MOTION #9

Supervisor Lyons made the motion seconded by Councilmember Jordan that the Highway Superintendent be and he hereby is authorized to renew the **MEMORANDUM OF UNDERSTANDING** regarding the Stream Protection Law between NYSDEC and the Town of Berne. Motion carried with the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey – aye

MOTION #10

Councilmember Schimmer made the motion seconded by Supervisor Lyons that the Supervisor be authorized to enter into an agreement between the Town of Berne and the County of Albany for participation in the **ALS (Paramedic Fly Car)** for the year 2019 at a cost not to exceed \$80,855.56; and an agreement with **EMT (BLS Ambulance)** for the year 2019 at a cost not to exceed \$36,630.47. The motion was carried by the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey – aye

MOTION #11

Councilmember Schimmer made the motion, seconded by Councilmember Palow that the Supervisor be and he hereby is authorized to enter into an agreement with the **HELDERBERG AMBULANCE** for the year 2019 at a cost of \$55,000. Motion carried with the following vote: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey – aye

ADJOURN

There being no further business, Councilmember _____ made the motion seconded by Councilmember _____ to adjourn the meeting and so carried. Meeting adjourned at _____ PM.

Anita C. Clayton, Berne Town Clerk