

**BUDGET WORKSHOP MEETING – 6:00pm**

Supervisor Lyons called the budget workshop meeting to order at 6:02PM with the following members present: Councilmembers Palow, Conklin, Harris & Willsey. Town Clerk Clayton was also present.

The 2021 Tentative Budget was reviewed: Councilmember Willsey had issues with the font size and requested a bigger font (which was sent that morning to the board). He requested a printed copy of the 2019 AUD, requested an inventory of assets, questioned the replacement of the fuel tanks at the highway garage. A review began by section:

A1010 - Councilmember Harris said he was not in agreement with the 2% raise given to the councilmembers. Councilmembers Conklin and Willsey agreed and the raise was removed.

A1110 – Councilmember Willsey asked why this line was reduced and Supervisor Lyons explained that the line was overfunded.

A1220 – Salary for Deputy /supervisor discussed, was decreased to \$1500.

A1330 – increase in mileage was reviewed for Tax Collector.

A1355 – no changes.

Councilmember Harris made a motion seconded by Supervisor Lyons to adjourn the meeting. Motion was carried with the following members voting aye: Supervisor Lyons; Councilmembers Palow, Conklin, Harris & Willsey. Meeting was adjourned at 6:54PM.

**REGULAR MEETING**

Supervisor Lyons led the Pledge of Allegiance and called the regular meeting to order at 7:03PM with the following members present: Councilmembers Palow, Conklin, Harris & Willsey. Town Clerk Clayton was also present. The minutes of 09/09/20 were presented and on motion of Supervisor Lyons and seconded by Councilmember Conklin, the minutes were accepted with the following members voting aye; Supervisor Lyons; Councilmembers Palow, Conklin, & Harris. Councilmember Willsey voted nay. The minutes of 10/05/20 were presented and on motion of Supervisor Lyons and seconded by Councilmember Palow, the minutes were accepted with the following members voting aye; Supervisor Lyons; Councilmembers Palow, Conklin, & Harris. Councilmember Willsey voted nay.

**ANNOUNCEMENTS**

- In observance of Veteran’s Day the November meeting of the Town /board will be held on 11/18/20 at 7:00PM

**OCTOBER 14, 2020**

**DEPARTMENT REPORTS**

**BUILDING & ZONING**

Code Enforcement Officer, Chance Townsend, reported that permits for September were for sheds, decks, remodeling and one new home totaling \$3,178.50: estimated valuation of \$4387,507 with YTD valuation of \$1,617,035. This was a big year for pools, sheds, garages, barns, etc., adding value to properties. Citations have been issued and residents are working to comply. Town buildings had water samples tested with the help of Councilmember Palow.

**LIBRARY** – Kathy Stempel reported the Library having family bubble show & carved pumpkin contest which will then be on display at the Town Park.

**COMMITTEE REPORTS**

Councilmember Conklin reported the celebration committee is meeting bi-weekly and coordinating with Library for Halloween event. Christmas plans are also being discussed.

**OLD BUSINESS**

**APPOINTING PLANNING BOARD MEMBER**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Palow appointing Joseph Martin as a Planning Board member, term expiring 12/31/2023. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Willsey voting aye, Councilmember Harris abstained.

**APPOINTING ALTERNATE PLANNING BOARD MEMBER**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Conklin appointing Pat Safford for a two-year term as a Planning Board alternate member, term expiring 12/31/2022. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Willsey voting aye, Councilmember Harris abstained.

**APPROVING PAYMENT TO AMBIENT ENVIRONMENTAL SERVICES FOR 564 HELDERBERG TRAIL**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Harris to approve payment to Ambient Environmental Services for \$1,650 to finalize abatement at 564 Helderberg Trail. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Harris voting aye. Councilmember Willsey abstained.

**OCTOBER 14, 2020**

**REPAIR OF RETREAT HOUSE ROOF AT SWITZKILL FARM**

There was discussion regarding the repair of the retreat house, and it was determined that further evaluation was needed.

**AUTHORIZING LAMONT ENGINEERS TO ISSUE RFP FOR SWITZKILL FARM LODGE CHIMNEY ROOF CAP**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Willsey to authorize Lamont Engineers to issue an RFP for the chimney roof cap for the lodge at Switzkill Farm. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Harris & Willsey voting aye.

**AUTHORIZING PAYMENT TO MATRIX FOR REPAIR OF PHONES**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Harris authorizing the payment to Matrix in the amount of \$757.50 to repair the phones. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Harris & Willsey voting aye.

**AUTHORIZING PUBLIC HEARING FOR PROPOSED LOCAL LAW #6 of 2020 “TOWN OF BERNE SMALL SCALE BATTERY ENERGY STORAGE LAW”**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Harris authorizing the Public Hearing on Proposed Local Law # 6 of 2020 “Town of Berne Small Scale Battery Energy Storage Law” to be held on 10/28/20 at 6:00PM at the Berne Community & Senior Center, 1360 Helderberg Trail, Berne. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Harris & Willsey voting aye.

**NEW BUSINESS**

**MIRABITO CHARGES FOR EMERGENCY PROPANE REPAIR AT SWITZKILL FARM**

A detailed report itemizing the repair will be requested from Mirabito.

**LIEN ON 564 HELDERBERG TRAIL**

Discussion will be held at a later date to discuss a lien on 564 Helderberg Trail for demolition.

**SENIOR SHUTTLE BUS SCHEDULE**

Councilmember Harris will submit policy and schedule for bus.

**OCTOBER 14, 2020**

**AUTHORIZING BUDGET TRANSFERS FOR SEPTEMBER**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Harris that the budget transfers for September be authorized in the amounts and manners as attached to these minutes. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Harris voting aye. Councilmember Willsey abstained.

**ACCEPTING MONTHLY REPORTS FOR SEPTEMBER**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Harris to accept the Supervisor, Town Clerk and Building & Zoning Administrator’s September monthly reports. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Harris voting aye. Councilmember Willsey abstained,

**APPROVING PAYMENT OF MONTHLY BILLS**

After discussion, Supervisor Lyons made a motion seconded by Councilmember Harris to approve payment of the following bills:

<b>GENERAL FUND, HIGHWAY FUND, SEWER 2020.....</b>	<b>\$48,105.46</b>
<b>ABSTRACT 10072020.....</b>	<b>\$30,580.87</b>
<b>ABSTRACT 101420a.....</b>	<b>\$17,524.59</b>

Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin & Harris voting aye. Councilmember Willsey abstained.

**SWITZKILL FARM OUTSIDE/WINTER EVENTS-** Councilmember Conklin asked about holding outside/winter events at Switzkill Farm, keeping them below the lodge.

**MOTION TO ADJOURN**

There being no further business or discussion, Supervisor Lyons made the motion seconded by Councilmember Harris to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Lyons, and Councilmembers Palow, Conklin, Harris & Willsey voting aye. Meeting adjourned at 8:23PM.

Respectfully submitted,

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Anita C. Clayton, Town Clerk

		Budget Transfers Highway Fund September 2020	To:	From:
DA1990 E	44999	MISC CONTRACTUAL EXPENSES		\$ 13,934.00
DA5110 E	44022	MAINTENANCE SUPPLIES	\$ 292.00	
DA5110 E	44999	MISC CONTRACTUAL EXPENSES		\$ 292.00
DA5130 E	22425	VEHICLES		\$ 55,000.00
DA5130 E	22999	MISCELLANEOUS EQUIPMENT	\$ 68,934.00	
		Budget Transfers Sewer Fund September 2020	To:	From:
SS8110E	44070	EQUIPMENT REPAIRS/MAINTENANCE	\$ 499.00	
SS8110E	44106	SEWER CHARGES		\$ 499.00
		<b>Transfers</b>	<b>To</b>	<b>From</b>
		<b>General Fund Budget Transfers 09/30/2020</b>		
A1620E	10016	ACCOUNT CLERK I	\$ 102.00	
A1620E	44035	POSTAGE	\$ 98.00	
A1620E	44041	COMPUTER FEES	\$ 296.00	
A1620E	44070	EQUIPMENT REPAIRS/MAINTENANCE	\$ 60.00	
A1620E	44999	MISC CONTRACTUAL EXPENSES		\$ 556.00
A5010E	44021	COMPUTER SUPPLIES	\$ 63.00	
A5010E	44300	DUES/MEMBERSHIP/SUBSCRIPTION		\$ 63.00
A5132E	44028	SAFETY SUPPLIES	\$ 500.00	
A5132E	44999	MISC CONTRACTUAL EXPENSES		\$ 500.00
A7110E	22300	SAFETY EQUIPMENT		\$ 180.00
A7110E	44101	ELECTRIC	\$ 180.00	
A7111E	44100	FUEL OIL/PROPANE		\$ 330.00
A7111E	44999	MISC CONTRACTUAL EXPENSES	\$ 330.00	