

WORKSHOP MEETING

A second monthly meeting of the Town Board of the Town of Berne was called to order on the above date by Supervisor Lyons at 6:30 PM. Present were: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey. Also present were Town Clerk Clayton and interested citizens. Supervisor Lyons led the Pledge of Allegiance.

APPOINTING ZONING BOARD OF APPEALS MEMBER

After discussion, Councilmember Jordan made a motion seconded by Councilmember Schimmer to appoint Timothy Doherty as a Zoning Board of Appeals member. Motion carried with the following members voting aye: Councilmembers Schimmer, Jordan, & Willsey. Supervisor Lyons & Councilmember Palow – nay.

APPOINTING PART-TIME RECREATION LEADER

After discussion, Supervisor Lyons made a motion seconded by Councilmember Palow to appoint Jean Guarino as part-time, FLSA non-exempt employee, unclassified, civil service exempt Recreation Leader at \$16.30 per hour not to exceed 200 hours per year. Motion carried with the following members voting aye: Supervisor Lyons, Councilmembers Jordan, & Palow. Councilmembers Schimmer & Willsey abstained.

EXECUTIVE SESSION – 6:42 PM

Councilmember Schimmer made the motion seconded by Councilmember Jordan to enter into executive session for the purpose of discussing a personnel matter. Motion carried with all members voting aye.

7:00 PM

Supervisor Lyons reconvened the meeting and reported that no action had taken place.

APPROVING STANDARD WORK DAY FOR BUILDING & MAINTENANCE

Supervisor Lyons made a motion seconded by Councilmember Palow to set standard work day for Dennis Ryan for Building & Maintenance for a six hour work day, four days a week, not to exceed 24 hours per week. Motion carried with the following voting aye: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey.

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AUTHORIZING DENNIS RYAN AS LABORER AT TRANSFER STATION AND SET STANDARD WORK DAY

Supervisor Lyons made a motion seconded by Councilmember Palow authorizing current part time employee Dennis Ryan as Laborer at Transfer Station and set standard work day for 8 hours, not to exceed 8.5 hours per week. Motion carried with the following voting aye: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey.

AUTHORIZING JEFF ALEXANDER AS LABORER FOR PARKS/RECREATION AND SET STANDARD WORK DAY

Supervisor Lyons made a motion seconded by Councilmember Palow authorizing current part time employee Jeff Alexander as permanent part-time Laborer for Parks/Recreation @ \$17 per hour; FLSA non-exempt employee, unclassified, civil service exempt, and set standard work day for six hours, four days a week, not to exceed 24 hours per week. Motion carried with the following voting aye: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey.

AUTHORIZING BUILDING & MAINTENANCE EMPLOYEES TO PERFORM DUTIES AT WASTE WATER TREATMENT PLANT

Supervisor Lyons made a motion seconded by Councilmember Palow authorizing Dennis Ryan and/or Jeff Alexander to perform building & maintenance duties at the Waste Water Treatment Plant. Motion carried with the following voting aye: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey.

AUTHORIZING SUPERVISOR LYONS TO SIGN CARETAKER AGREEMENT

Supervisor Lyons made a motion seconded by Councilmember Schimmer authorizing Supervisor Lyons to sign Caretaker's Agreement after review of additions and to present to Nelson Kent for signature. Motion carried with the following voting aye: Supervisor Lyons, Councilmembers Schimmer, Jordan, Palow & Willsey.

SCHEDULE OF USES AND DEFINITIONS

The board members reviewed and made some changes to the schedule of uses.

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ADJOURN

There being no further business, Councilmember Schimmer made the motion seconded by Councilmember Jordan to adjourn the meeting. Motion carried with the following members voting aye: Supervisor Lyons and Councilmembers Schimmer, Jordan, Palow & Willsey. Meeting adjourned at 8:36 PM.

Respectfully submitted,

Anita C. Clayton, Town Clerk