

A second monthly meeting of the Town Board of the Town of Berne was called to order on the above date and the Pledge of Allegiance was led by Supervisor Lyons who then called the meeting to order at 7:00PM. Present were: Supervisor Lyons, Councilmembers Jordan, & Willsey. Councilmembers Schimmer & Palow were not in attendance. Also present were Town Clerk Clayton and interested citizens.

RESOLUTION AUTHORIZING THE TOWN BOARD OF THE TOWN OF BERNE TO SET THE STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS AND AUTHORIZE POSTING

A complete copy of the resolution attached to these minutes was offered and moved by Supervisor Lyons and seconded by Councilmember Jordan. Resolution was carried with the following members voting aye: Supervisor Lyons and Councilmembers Jordan, & Willsey.

CHANGES TO HOME OCCUPATION AND FEE SCHEDULE

After discussion, Councilmember Jordan made a motion, seconded by Councilmember Willsey to accept the changes to Home Occupation and set the fee for Special Use Permit for Home Occupation-major at \$50. Motion carried with the following members voting aye: Supervisor Lyons and Councilmembers Jordan, Willsey.

Building & Zoning Interviews – the dates of 4/30 or 5/6 were discussed for interviews.

Highway material access and usage by residents – the matter was discussed regarding residents having access to the salt and sand during the winter months. Supervisor Lyons stated he would work on drafting a policy.

Schedule of Uses – information will be added to the Historic District column and will be continued to be reviewed.

ADJOURN

There being no further business, Supervisor Lyons made the motion seconded by Councilmember Jordan to adjourn the meeting. Motion carried with the following members voting aye: Supervisor Lyons and Councilmembers Jordan, & Willsey. Meeting adjourned at 8:40 PM.

Respectfully submitted,

Anita C. Clayton, Town Clerk

RESOLUTION FOR RETIREMENT SYSTEM

Be it resolved that the Town Board hereby establishes the following standard workday for elected and appointed officials for the purpose of determining days worked reportable to the “New York State and Local Employees Retirement System”

Elected officials:

Supervisor, Town Clerk, Councilmember, Tax Collector, Assessors
6 hour day – 30 hours per week

Superintendent of Highways
8 hour day – 40 hours per week

Highway employees
8 hour day - 40 hours per week

Appointed officials

Full time - 8 hour day – 40 hours per week
Part time - 6 hour day – 30 hours per week

BE IT RESOLVED, that the Town of Berne hereby establishes the following as standard work days for elected and appointed officials; and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by the below listed officials to the clerk of this board.

| Day | | Standard | Term | Employee Record of | Reported |
|-------|------|----------|---------------|--------------------|-----------|
| Title | Name | Work Day | Begins – Ends | Time Worked | Per Month |

ELECTED OFFICIALS:

| | | | | | |
|------------|------------------|--------|-----------------|---|-------|
| Town Clerk | Anita C. Clayton | 6 hrs. | 1/1/18-12/31/21 | Y | 24.23 |
|------------|------------------|--------|-----------------|---|-------|

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|------------------------|------------------|--------|-----------------|---|-------|
| Highway Superintendent | Randy Bashwinger | 8 hrs. | 1/1/18-12/31/21 | Y | 30.09 |
|------------------------|------------------|--------|-----------------|---|-------|

APPOINTED OFFICIALS

| | | | | | |
|---------------|---------------------|--------|------------------|---|------|
| Town Attorney | William Conboy, III | 6 hrs. | 1/1/19– 12/31/19 | Y | 3.96 |
|---------------|---------------------|--------|------------------|---|------|

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|-----------------------|---------------|--------|-------------------|---|---|
| Planning Board Member | Emily Vincent | 6 hrs. | 12/15/16-12/31/20 | N | 0 |
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