

PLANNING BOARD
TOWN OF BERNE
PO Box 57
Berne NY 12023

Date: March 7, 2019

Present:

Planning Board Members: Todd Schwendeman (Chair), Mike Vincent, Mark Sengenberger, Emily Vincent, Cathy Shultes (Planning Board Secretary)

Guests Present: Dawn Jordan (Town Councilmember), Emily and Roger Wright

Regular Meeting:

Todd Schwendeman called the meeting to order at 7:02 pm.

Review of Minutes:

Mark Sengenberger made a motion, seconded by Mike Vincent to accept the minutes from 02/07/19 with edits as requested by Todd Schwendeman. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Mike Vincent and Emily Vincent.

Old Business:

Schimpf, Phoebe and O'Donnell, Evan : SBL #92.-2-20.1 / 119 Pinnacle Road, East Berne, NY 12059

1. ZBA has requested a recommendation from Planning Board on a revised Minor Subdivision that contains four (4) variances.
2. A proposed ZBA hearing date has been set for April 17, 2019.

Proposed Minor Subdivision and Historic District Application Documentation

1. Remaining edits and formatting will be completed and forwarded to Mr. Conboy for review.
 2. *Emily Vincent made a motion, seconded by Mike Vincent to approve the application for Approval of Plans for Berne Historic District and forward to Bill Conboy for review. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Mike Vincent and Emily Vincent.*
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New Business:

PERM / PESHA Training – Planning Board members are required to attend this training or complete the online version.

Wright, Emilie and Roger: SBL# 79.-1-1.40 / 1067 Helderberg Trail, Berne, NY 12023 – Lot Line Adjustment

1. Application for Lot Line Adjustment will be addressed via Minor Subdivision requirements
 - a. Applications will need to come from the current owner of the property.
 - b. Electronic copies will be forwarded to Emilie Wright.
 - c. Will need review by ACPB as it is on a State Road
 - d. Mike Vincent requested that the Planning Board send a memo to the Town Board requesting a waiver of the Lot Line Adjustment fee.

Planning Board Transmittal Draft

1. A draft Planning Board Transmittal Letter to use for Planning Board Correspondence was reviewed.
2. A formatted template will be provided to both the Planning Board and the ZBA.

Tax Maps

1. Tax maps are in the process of being updated – we will wait to order until updated copies are available – probably in early May 2019.

NYSDEC Hudson Estuary Aquifer Protection Grant Funding Update

1. Rescheduled for a future date.

Senior Housing Update

1. Mike Vincent has been working on this project and provided a brief update.
 - a. There is interest from a real estate developer currently located in Florida.
 - b. Investors still need to be recruited.
 - c. Grant monies need to be researched

Adjourn

There being no other business before the Board, Emily Vincent made a motion, seconded by Mark Sengenberger to adjourn the meeting at 8:20 p.m. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Mike Vincent and Emily Vincent.

Respectfully submitted,
Cathy Shultes, Planning Secretary