

PLANNING BOARD
TOWN OF BERNE
PO Box 57
Berne NY 12023

Date: February 7, 2019

Present:

Planning Board Members: Todd Schwendeman (Chair), Mike Vincent, Mark Sengenberger, Alexis Goldsmith, Cathy Shultes, Planning Board Secretary

Guests Present: Dawn Jordan (Town Councilmember)

Regular Meeting:

Todd Schwendeman called the meeting to order at 7:05 pm.

Other:

The Zoning Board of Appeals will hold a meeting on February 20, 2019 at 7pm. The agenda includes the Schimpf/O'Donnell property at 119 Pinnacle Road / Helderberg Lake, and the Helderberg Christian School.

Review of Minutes:

Mark Sengenberger made a motion, seconded by Mike Vincent to accept the minutes from 01/03/19. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Mike Vincent, and Alexis Goldsmith.

Mark Sengenberger made a motion, seconded by Alexis Goldsmith to accept the minutes from 01/17/19. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Mike Vincent and Alexis Goldsmith.

Old Business:

New / Revised Subdivision Application and associated forms

- Mark Sengenberger reviewed the most recent edits to the proposed forms for Subdivision Applications.
- Cathy will complete the new edits, add the formatting, and send a copy to Bill Conboy for review.
- The current form for Application for Site Development Plan Approval listed on the Town website under Building and Zoning will be edited and reposted. The last four pages referring to the Planning Board Checklist will be removed (Cathy to follow up on the changes).
- As a courtesy applicants will receive an official correspondence from the Planning Board approving or denying their application. A generic form will be produced for this purpose.
- Each Planning Board member will receive a binder, with dividers for each of the application processes.
- A one-page fee schedule will be made available.

Purchase of Tax Maps for Planning Board Members

- 6 Tax maps (18 x 24) will be ordered for the Planning Board. Before placing the order, Cathy will check with Ron Jordan to see if he would like to order maps for the ZBA members.

New Business:

Arrowsmith Development is interested in shared-use of an existing tower that is located at 28 Jansen Lane, Berne, NY 12023.

- A completed application and site plan for Planning Board review and approval is required.

EAF Mapper

- The Planning Board was given a brief demonstration of the online form that self-populates many of the fields.

Senior Housing needs in the Town of Berne

- The Town of Berne does not have adequate senior housing.
- Our seniors are looking for affordable apartments with mixed use (hair dressers and other amenities), WiFi, cable, theatre room, air conditioning, electric kitchen, closet space, carports with storage, an open floor plan and garden/patios.

MIDTEL - Telecommunication Switching Station

- MidTel has approached the Berne Fire Department regarding installation of a switching station behind the Berne Firehouse. A completed application and site plan for Planning Board review and approval is required.

Protecting Our Water Supply

- Alexis Goldsmith spoke about protecting potable water resources in the community. Grants and/or other funding is available Alexis will follow up and report back to the Planning Board with more specific details

Adjourn

There being no other business before the Board, *Mark Sengenberger made a motion, seconded by Mike Vincent to adjourn the meeting at 9:10 p.m. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger and Mike Vincent.*

Respectfully submitted,

Cathy Shultes, Planning Secretary