

PLANNING BOARD  
TOWN OF BERNE  
PO Box 57  
Berne NY 12023

**Date:** January 3, 2019

**Present:**

**Planning Board Members:** Todd Schwendeman (Chair), Mike Vincent, Mark Sengenberger, Emily Vincent, Alexis Goldsmith, Mark Hohengasser, (Alternate), Cathy Shultes, Planning Board Secretary

**Guests Present:** Dawn Jordan (Town Councilmember) Chance Townsend (Town Building and Zoning Administrator), Evan O'Donnell, Travis O'Donnell and other interested citizens

**Regular Meeting:**

Todd Schwendeman called the meeting to order at 7:00 pm.

**Other:**

- Todd Schwendeman recognized Mike Vincent for his past leadership role with the Planning Board.
- Alexis Goldsmith was introduced as our newest Planning Board member.

**Review of Minutes:**

- *Mark Sengenberger made a motion, seconded by Emily Vincent to accept the minutes from 11/29/18 with the addition/changes as requested. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*
- *Mike Vincent made a motion, seconded by Emily Vincent to accept the minutes from 12/6/18 with the addition/changes as requested. Motion carried with the following members voting aye: Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*

**Old Business:**

**Wright, Emilie and Roger: SBL # 79.-1-1.40 / 1067 Helderberg Trail, Berne, NY 12023**

- The Short Environmental Assessment Form was completed for the Wright property.
- *Mike Vincent made a motion, seconded by Emily Vincent to accept the Short Environmental Assessment Form as completed. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*

**Helderberg Christian School (Special Use Permit): SBL# 80.-2.25 / 96 Main Street, East Berne, NY**

- The Short Environmental Assessment Form was completed for the Helderberg Christian School.
- *Mark Sengenberger made a motion, seconded by Alexis Goldsmith to accept the Short Environmental Assessment Form as completed. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*
- Todd Schwendeman submitted a completed Site Visit and photographs.

- Emily Vincent completed a Site Visit and will forward the completed form.
- File will be forwarded to ZBA for review, with our recommendation as follows:  
*Mark Sengenberger made a motion, seconded by Mike Vincent; The Town of Berne Planning Board recommends the annual renewal of the Special Use Permit, conditional on receipt of the information requested by the Building and Zoning Administrator in the 8/22/18 correspondence to the Helderberg Christian School. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*

**Schimpf, Phoebe and O'Donnell, Evan: SBL#92.-2-20.1 / 119 Pinnacle Road, East Berne, NY 12059**

- The Short Environmental Assessment Form was completed for the proposed Schimpf/O'Donnell subdivision (.8 acres).
- *Mark Sengenberger made a motion, seconded by Mike Vincent to accept the Short Environmental Assessment Form as completed. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*
- Public comments were provided by Helderberg Lake Association members T. Haas and R Way. Additional comments were provided by T. O'Donnell.
- Todd Schwendeman completed a Site Visit and submitted his documents.
- *Emily Vincent made a motion, seconded by Mark Sengenberger to deny the Schimpf and O'Donnell subdivision application. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*

**New Business:**

- Board members requested that a smaller version of our local tax maps be provided for each Planning Board member – must include all roads. Dawn Jordan and Cathy Shultes will investigate our options for purchasing.
- Todd Schwendeman read a letter from Supervisor Lyons thanking and commending the Planning Board for their efforts in helping to site a Dollar General retail store in Berne.
- There will be a second Planning Board meeting in January, scheduled for Thursday, January 17 @7:00pm. This will be a Workshop, with the agenda focused on Planning Board Process Review only, to also include invites to William Conboy, Town Attorney and to Ron Jordan and the ZBA members. No other business will be reviewed.

**Adjourn**

There being no other business before the Board, *Emily Vincent made a motion, seconded by Alexis Goldsmith to adjourn the meeting at 9:15 p.m. Motion carried with the following members voting aye: Alexis Goldsmith, Todd Schwendeman, Mark Sengenberger, Emily Vincent, and Mike Vincent.*

Respectfully submitted,

Cathy Shultes, Planning Secretary